

## CITY OF WINTER SPRINGS COMMUNITY DEVELOPMENT DEPARTMENT

1126 East State Road 434 Winter Springs, Florida 32708 customerservice@winterspringsfl.org

**Pre-Application Meeting** 

The Pre-Application Meeting provides prospective applicants an opportunity to meet with City staff to discuss proposed developments, outline any major areas of concerns, and to determine the next steps of the development proposal. A prospective applicant, who desires to submit an application for a development project, which will require a Community Workshop under section 20-29.1, shall be required to schedule and attend a Pre-Application Meeting with the Community Development Department in order to discuss the application process and the proposed project. For all other projects, it is recommended that applicants meet with the Community Development Department prior to submitting an application.

No person may rely upon any comment made by any participant at the pre-application conference as a representation or implication that the application will be ultimately approved or rejected in any form. The applicant shall attach preliminary site plan (if available), prior to the meeting, or a rough graphic representation at a minimum, of the proposed development. The review shall be completed within thirty (30) business days.

## **Applicant/Agent Information** Applicant(s): Date: Mailing Address: Email: Phone Number: Property Owner(s): Mailing Address: Email: Phone Number: **Site Information Property Address:** Parcel ID(s): Parcel Size: Existing Use: Proposed Use: **Zoning District:** Future Land Use: Is the property located in the Town Center District? \_\_\_\_\_Yes \_\_\_\_\_No Is the property within the S.R. 434 Corridor Overlay District? \_\_\_\_\_Yes \_\_\_\_\_No Is the property located in the <u>Greeneway Interchange Zoning District?</u> Yes No

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Project Name:						
Proposed Use:	Commercial/Retail _	Office _	Mixed Use _	Residential	Industrial _	Other
Who will attend the Pre-Application Meeting?						
-	n of the proposed develop onal sheets if necessary):	pment. Incl	lude details reg	arding the propo	osed use for the	nis
pelow, authorizing t	t is not the property owne he applicant and/or agent	permission	to request a Pr	re-Application N	Meeting.	otarized
Property Owner's I	Name (Print):					
Property Owner Si	gnature:			Dat	e	
•	COUNTY OF					
STATE OF	rument was acknowledg who	ged before i		to me or		20

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