

# ARBOR APPLICATION

1126 EAST STATE ROAD 434  
WINTER SPRINGS, FLORIDA 32708-2799



## PERMIT MUST BE POSTED ON THE JOBSITE

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

***To be completed when a contractor is hired to perform tree removal(s). The contractor will be responsible for the arbor permit and compliance with all codes and requirements of the City.***

Licensed Arbor Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Gen.Liability Expiration Date: \_\_\_\_\_

City Arbor License #: \_\_\_\_\_ Workman's Comp. Expiration Date: \_\_\_\_\_

Single-Family \_\_\_\_\_ Development \_\_\_\_\_ (acres) - # of Trees To Be Cut \_\_\_\_\_  
Land Clearing \_\_\_\_\_ (acres) Arbor Waiver (check mark then go to Section 2) \_\_\_\_\_

### SECTION 1 (ARBOR PERMIT)

\_\_\_\_\_ (initial) I certify the trees to be cut fit into one of the following categories as checked:

- \_\_\_\_\_ 1. Trees located on building and construction sites, and to be replaced
- \_\_\_\_\_ 2. Trees within ten feet of proposed or existing structures and to be replaced
- \_\_\_\_\_ 3. Trees that are approved by City Arborist to be replaced elsewhere on the property
- \_\_\_\_\_ 4. Trees that are exotic invasive species (EPPC # 1)
- \_\_\_\_\_ 5. Trees severely diseased, or severely injured, or dead
- \_\_\_\_\_ 6. Trees that interfere with provision of public utility installations
- \_\_\_\_\_ 7. Sec. 5-4 (b)(6) as relates to governmental projects

- Applicant **must** provide a separate drawing showing the trees to be removed in relation to the site.

\_\_\_\_\_ (initial) I hereby acknowledge that the above information is correct and I agree to adhere to City of Winter Springs zoning regulations and building codes. I agree if any public property is damaged, I will restore it to the original condition.

\_\_\_\_\_ (initial) I agree that this application allows the City Arborist to enter my property for the purposes of inspection.

\_\_\_\_\_ (initial) I certify that any replacement trees will be installed in accordance with the requirements of Section 5-9 of the Winter Springs Code of Ordinances, and I will be responsible for arranging reinspections, if required.

NOTE: All lot addresses must be marked so as to be easily identified. For undeveloped lots, the lot lines and construction pad must be clearly staked. For land clearing or undeveloped lots, a survey of all trees 4" caliper and above must be submitted. Indicate preventive measures used to protect existing trees during construction. If an appointment must be scheduled for inspection due to limited access (fence, dogs, etc.), please call 407-327-5963.

**SECTION 2 (ARBOR WAIVER)**

\_\_\_\_\_ (Initial) I certify that **no trees need to be removed** and the proposed alterations will not cause damage to the trees. If any damage occurs, I will be held responsible for replacement and/or tree replanting. If it becomes evident later that there might be damage, or if it becomes necessary to remove a tree, I will, at that time, obtain the proper arbor permit. I also agree that if any public property is damaged, I will restore the property to the condition that existed before the work activity detailed in this application was undertaken.

**Measures to protect existing trees during the execution of the permitted activity:**

\_\_\_\_\_  
\_\_\_\_\_

*The undersigned is aware the City of Winter Springs may not require a notice, application, approval, permit, fee or mitigation for the pruning, trimming, or removal of a tree on the residential property if the property owner obtains documentation from an arborist certified by the International Society of Arboriculture or a Florida licensed landscape architect that the tree presents a danger to persons or property.*

**Applicant:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
*(please print)* *(must be signed for Section 1 or 2)*

- All trees, whether for replacement or installation, MUST be at least a Florida Grades and Standards #1. Tree species designated by the Exotic Pest Plant Council as exotic and invasive may not be used as replacement plantings. Acceptable replacement plants are listed in Chapter 5 of the Winter Springs Code of Ordinances. All planted trees **MUST** survive for at least **one full year** or be replanted.
- Winter Springs is designated "TREE CITY USA" by the National Arbor Day Foundation.

City Code

5.4 (e) Contactor License Required; Contractor Obtaining Permits. Any person or entity engaged in the business of tree removal or pruning shall be licensed by the City on an annual basis. Licenses may be obtained from the City by completing an application prepared by the City and paying the required license fee. The license application shall contain at a minimum the name, address, and telephone number of the contractor and a copy of the contractor's occupational license and proof of liability and workers' compensation insurance. It shall be unlawful for any person or entity to engage in the business of tree removal or pruning within the City of Winter Springs without a license required under this subsection. It shall also be unlawful for any such person or entity to fail to obtain a permit on behalf of a property owner pursuant to Section 5-4(a) of this Chapter.

**Please call (407) 327-5963 with any questions.**

**THIS SECTION FOR OFFICIAL USE ONLY**

APPROVED WITH THE FOLLOWING CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
CITY ARBORIST \_\_\_\_\_  
DATE

ARBOR PERMIT NUMBER \_\_\_\_\_ PERMIT FEE \$ \_\_\_\_\_

REPLACEMENT CREDITS DUE: \_\_\_\_\_

REINSPECTION REQUIRED: YES \_\_\_ (within 30 days) NO \_\_\_