



**BANNER/TEMPORARY SIGN
PERMIT APPLICATION**

CITY OF WINTER SPRINGS
BUILDING AND PERMITTING
1126 E. SR 434
WINTER SPRINGS, FL. 32708
PHONE : 407-327-1800
FAX : 407-327-4784

Permit Number:

Parcel ID#:

City Of Winter Springs
Inspection Line
407-327-7596
Online Inspection Request
www.winterspringsfl.org

Owner's Name:

Phone:

Project Address:

Winter Springs, FL 32708

Company Name:

Phone:

Mailing Address:

Phone:

Fax:

Installer:

Number of Signs/Banners:

E-mail:

Estimated Valuation: \$

Proposed Signage Text

Size of Sign/Banner:

Affixed with:

Outdoor Advertisement (on-site)

Outdoor Advertisement (off-site)

X

Owner /Agent Signature

STATE OF FLORIDA, COUNTY OF SEMINOLE

The foregoing instrument was acknowledged

Before me this _____ day of _____

20____ By _____

who is personally known to me/or has produced

_____ as identification and who (did not) take an oath.

Notary _____

(seal)

X

Contractor Signature

STATE OF FLORIDA, COUNTY OF SEMINOLE

The foregoing instrument was acknowledged

Before me this _____ day of _____

20____ By _____

who is personally known to me/or has produced

_____ as identification and who (did not) take an oath.

Notary _____

(seal)

The applicant agrees to comply with the Municipal Ordinances and with the conditions of this permit; understands that the issuance of this permit creates no legal liability; express or implied, of the Department, municipality, Agency or Inspector; and certifies that all of the above information is accurate.

PERMIT EXPIRATION: Permit expires 180 days from date issued unless otherwise noted below or governed by law.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Sign Permit

1. Complete the banner permit application in full.
2. Provide copies of banner location and what banner will look like.

The sign permit is reviewed by Land Development and takes three to five days to process.

[Sec. 16-87. - Banners.](#)

A maximum of one (1) on-premises banner sign may be erected on commercial, industrial, or multi-family zoned property provided that the banner does not exceed sixty-four (64) square feet and is not erected for more than forty-five (45) calendar days during any one calendar year. A maximum of one (1) on-premises banner sign may be erected on property zoned residential provided the banner does not exceed twenty-four (24) square feet and is not erected for more than three (3) calendar days during anyone calendar year. With respect to property zoned Town Center, the size and time requirements set forth in this section shall be determined based on whether the property is being used or permitted for commercial, multi-family, or residential purposes, with vacant, un-permitted property within the Town Center being treated as commercial. All banner signs shall be securely fastened to a structure in a manner to withstand weather elements commonly experienced by the city.

[Sec. 16-60. - Supplemental temporary sign requirements.](#)

On property zoned residential or used for residential purposes, no temporary sign shall exceed six (6) square feet and the total number of temporary signs on any one residential property shall not exceed four (4). Temporary signs authorized by this section may be erected in one (1) or more designated common areas of the residential subdivision that is owned and maintained by a homeowners association provided such signs meet all applicable requirements of this section. The property owner is responsible for obtaining permission from the homeowners association as may be required by law and the association's covenants and rules.(3)On property zoned other than residential or used for non-residential purposes, no temporary sign shall exceed nine (9) square feet and the total number of temporary signs on any one non-residential property shall not exceed thirty-six (36) square feet. However, on property with multiple commercial tenants, each tenant may erect one (1) temporary sign on or facing each street frontage adjacent to the property even if the total square footage of temporary signage for the entire property exceeds thirty-six (36) square feet.(4)If the temporary sign is a ground sign, the maximum height of any such sign shall be four (4) feet on property zoned or used for residential purposes, or eight (8) feet on any non-residential property.