COMMISSION AGENDA

ITEM 301

Informational	
Consent	X
Public Hearings	
Regular	

November 17, 2014	KS	SB
Regular Meeting	City Manager	Department

REQUEST:

City Manager is requesting that the Commission consider approval of Resolution 2014-22 amending the Fiscal Year 2013-2014 Budget.

SYNOPSIS:

This agenda item is needed to amend the Fiscal Year 2013-2014 Budget for those funds which vary from the originally adopted budget. The vast majority of the amendments are necessary for one of the following reasons:

- accrual of revenues and expenses in the appropriate fiscal period
- variations between budgeted (estimated) and actual expenditures and revenues
- Fiscal Year 2013-2014 agenda items with fiscal impact

CONSIDERATIONS:

The City Charter provides that the Commission may amend the budget by resolution. Please note that only those funds requiring budget adjustment are included herein.

Part of the normal course of operations at fiscal year-end is the accrual of revenues and expenses. The accruals are necessary and required for aligning revenues and expenses with the fiscal period to which they relate. It is also typical for some variances between actual and budgeted expenses and revenues to require budget adjustments. Furthermore, over the course of the fiscal year, various agenda items are approved by the Commission that necessitate amending the expenditure budget or the appropriation to or from fund balance. This resolution formalizes the fiscal impact of those actions.

This budget amendment allows for debt reductions via increased transfers from the General

Fund to debt service funds 201 (2003 Debt Service Fund) and 202 (1999 Debt Service Fund) and an accelerated debt payment for the past service liability of the City's defined benefit plan in the amount of three hundred thousand dollars. Such debt reductions are possible due to favorable budget variances in the affected funds.

Shown in Attachment 2 are the final budgeted ending fund balances for all funds requiring amendment for the 2013-2014 fiscal year. Please note: these are budgeted figures only, not to be confused with audited financial statements which will be available by the end of March 2015. State statute requires that the final budget amendment be formalized by November 29, 2014 [Section 166.241 F.S.].

FISCAL IMPACT:

This agenda item amends the Fiscal Year 2013-2014 budget. Although the FY 2013-2014 original approved budgeted appropriation <u>from</u> the General Fund was (five hundred eighty one thousand sixty eight dollars), it is anticipated that we will not utilize those budgeted reserves and that the General Fund will end the year with a nearly flat appropriation to/from fund balance.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at five (5) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

Within five days of approval and adoption of Resolution No. 2014-22, the Final Budget for Fiscal Year 2013-2014 will be placed on the City's website [Section 166.241 (5) FS].

RECOMMENDATION:

It is recommended that the Commission approve Resolution 2014-22 amending the Fiscal Year 2013-2014 Budget.

ATTACHMENTS:

- 1. Resolution Number 2014-22
- 2. Budget Amendment Summary General Fund, Other Governmental Funds, Enterprise Funds
- 3. General Fund Budget Amendment Recap

RESOLUTION NUMBER 2014-22

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS FLORIDA, AMENDING THE FISCAL YEAR 2013-2014 BUDGET; PROVIDING FOR SEVERABILITY, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS, AND AN EFFECTIVE DATE.

WHEREAS, Section 7.05 of the City Charter provides that the annual City budget may be amended by Resolution duly adopted by the Commission; and

WHEREAS, the City Commission of the City of Winter Springs deems that this Resolution is in the best interests of the public health, safety, and welfare of the citizens of Winter Springs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, SEMINOLE COUNTY, FLORIDA, AS FOLLOWS:

<u>Section 1.</u> Incorporation of Recitals. The foregoing recitals are deemed true and correct and are hereby fully incorporated by this reference.

Section 2. That the Fiscal Year 2013-2014 City Budgets are amended as provided in Attachments 2 and 3 attached hereto.

Section 3. Repeal of Prior Inconsistent Resolutions. All prior resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

<u>Section 4.</u> Severability. If any section, subsection, sentence, clause, phrase, word, or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

<u>Section 5.</u> Effective Date. This Resolution shall become effective immediately upon adoption by the City Commission of the City of Winter Springs, Florida.

RESOLVED by the City Commission of the City of Winter Springs, Florida, in a regular meeting assembled on the 17th day of November, 2014.

CHARLES LACEY, Mayor

ATTEST:		
ANDREA LORENZO-LUACES, City Cle	rk	
Approved as to legal form and sufficiency for the City of Winter Springs only:		

11/17/14; Consent 301; Resolution 2014-22

Difference in
Beg Fund
Balance from
Projected to
Actual Beg Fund
Balance from
9/30/13 CAFR

Funds not included in this summary do not require budget amendment $% \left(1\right) =\left(1\right) \left(1\right)$

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Due to a 2014 software implementation both Munis and New World fund numbers are being presented (Munis/NW)

General Fund #001:

General Fund

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Ending Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$8,101,950 \$385,805 \$8,487,755 (\$581,068) \$7,520,882
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):	
Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$385,805
Commission Approved:	
Consent 306; 6.23.14 - Purchase of vehicle w. trade, auction proceeds, inter-fund transfer	\$18,810
Consent 306; 6.23.14 - Purchase of vehicle w. trade, auction proceeds, inter-fund transfer (2115/2130)	(\$18,810)
Consent 304; 5.12.14 - Homeland Security Grant	\$84,171
Consent 304; 5.12.14 - Homeland Security expenditure budget (2110/2100)	(\$84,171)
Additional Appropriation to (from) Fund Balance (Comm Approved)	\$0
Revenue Neutral:	
Grants:	\$2,342
Byrne grant - LED tactical flashlights Byrne grant - flashlight expenditure budget (2110/2100)	\$2,342 (\$2,342)
Insurance proceeds for light pole damage	\$6,515
Expenditure budget to complete repairs to light pole (7230/7230)	(\$6,515)
Experimente oranger to comprete repairs to right pole (7250/7250)	(90,513)
Donations:	
Donation - Tuscawilla HOA for canine	\$4,500
Transfer in from Federal Law Enforcement trust fund for canine purchase	\$4,850
Canine expenditure budget (2119/2135)	(\$9,350)
Community Events:	
Community Event Revenue - Winter Wonderland	\$3,110
Community Event Expenditure - Winter Wonderland (7260/7400)	(\$3,110)
Community Event Revenue - Hometown Harvest	\$3,550
Community Event Expenditure - Hometown Harvest (7260/7400)	(\$3,550)
Community Event Revenue - July 4th	\$17,170
Community Event Expenditure - July 4th (7260/7400)	(\$17,170)
Insurance/Recycling/Trade-In:	
Insurance proceeds - traffic accident	\$1,203
Expenditure budget for damage to vehicle (2110/2100)	(\$1,203)
Other:	
Inter-agency receipts for Winter Springs' hosted Honor Guard training course	\$5,755
Expenditure budget for Winter Springs' hosted Honor Guard training course (2114/2120 and 2119/2135)	(\$5,755)
Recognition of misc income from escrow liability	\$16,400
Expenditure budget for Trotwood tennis court fence/asphalt (7230/7230)	(\$16,400)
Reduce transfer in from Water & Sewer for 1360	(\$12,880)
Reduce 1360 expenditure budget (1360/1360)	\$12,880

Attachment 2 - Budget Amendment Detail Difference in 11/17/14; Consent 301; Resolution 2014-22 Beg Fund Balance from Projected to Actual Beg Fund Balance from General Fund Actual 9/30/13 CAFR Inter-departmental transfers: Inter-departmental transfer FROM 72 (Parks) EOC \$25,000 Inter-departmental transfer TO 21 (Police) EOC (\$25,000) Inter-departmental transfer FROM 72 (Parks) Public Safety overtime \$19,981 Inter-departmental transfer TO 21 (Police) Public Safety overtime (\$19,981) Inter-departmental transfer FROM 16 (Info Svcs) police vehicles Inter-departmental transfer FROM 22 (Fire) police vehicles \$62,600 \$13,500 Inter-departmental transfer FROM 12 (Executive) police vehicles Inter-departmental transfer TO 21 (Police) police vehicles \$57,000 (\$133,100) Inter-departmental transfer FROM 13 (Finance) resurfacing of City Hall entrance Inter-departmental transfer FROM 19 (Gen Gov't) resurfacing of City Hall entrance \$8.800 \$5,000 Inter-departmental transfer TO 41 for resurfacing of City Hall entrance (\$13,800) Inter-departmental transfer FROM 19 (Gen Gov't) merit allocation Inter-departmental transfer TO multiple divisions for merit allocation 2% at mid-year (see attachment 3) \$126,362 (\$126,362) Inter-departmental transfer FROM 19 (Gen Gov't) sick-leave buy-back allocation Inter-departmental transfer TO multiple divisions for sick-leave buy-back allocation (see attachment 3) \$116,623 (\$116,623) Inter-departmental transfer FROM 13 (Finance) police software Inter-departmental transfer TO 21 (Police) police software Inter-departmental transfer FROM 16 (Info Svcs) EOC \$15,000 (\$15,000) \$15,000 Inter-departmental transfer TO 21 (Police) police software Inter-departmental transfer FROM Dep't 13 (Finance) for pension and potential transfer to debt service fund(s) (\$15,000) \$25,000 Inter-departmental transfer TO Dept 22 (Fire) for pension and potential transfer to debt service fund(s) Inter-departmental transfer TO Dept 19 (General Gov't) for potential transfer to debt service fund(s) (\$3,500) (\$21,500) Inter-departmental transfer FROM Dep't 15 (Com Dev) for potential transfer to debt service fund(s) \$56,000 Inter-departmental transfer TO Dep't 19 (General Gov't) for potential transfer to debt service fund(s) (\$56,000) Inter-departmental transfer FROM Dep't 16 (Info Sycs) for potential transfer to debt service fund(s) \$35,000 Inter-departmental transfer TO Dept 19 (General Govt) for potential transfer to debt service fund(s) Inter-departmental transfer FROM Dept 72 (Parks) for potential transfer to debt service fund(s) (\$35,000) \$59,000 Inter-departmental transfer TO Dept 19 (General Govt) for potential transfer to debt service fund(s) Inter-departmental transfer FROM Dep't 41 (Public Works) for potential transfer to debt service fund(s) (\$59,000) \$20,000 Inter-departmental transfer TO Dep't 19 (General Gov't) for potential transfer to debt service fund(s) (\$20,000)Inter-departmental transfer FROM Dept 12 (Executive) for potential transfer to debt service fund(s) Inter-departmental transfer TO Dept 19 (General Govt) for potential transfer to debt service fund(s) \$35,000 (\$35,000) Inter-departmental transfer FROM Dep't 21 (Police) for potential transfer to debt service fund(s) Inter-departmental transfer TO Dep't 19 (General Gov't) for potential transfer to debt service fund(s) \$25,000 (\$25,000) Additional Appropriation to (from) Fund Balance (Revenue Neutral) \$0 **Other** Spring Festival event - Revenue budget Spring Festival event - Expenditure budget (7260/7400) \$4,400 (\$3,187) Increase transfer from W&S for bonus/sick leave budget transferred to Util Billing from Gen Gov't \$9,991 Unutilized merit and sick-leave buy-back 1900/1900 Net increase to transfers in for assessment district FY14 insurance premiums \$6,015 \$283 Reduction to transfers in for UB Coordinator vacancy (\$11,600) \$5,902 Additional Appropriation to (from) Fund Balance (Other) \$5,902 Revisions to Original Budgeted Appropriation to (from) Fund Balance

\$7,912,589

REVISED 9/30/14 Budgeted Ending Fund Balance

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Due to a 2014 software implementation both Munis and New World fund, department, division numbers are presented (Munis/NW)

Special Law Enforcement Fund - Local #103/102		
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$13,573 \$14,916 (\$13,350) \$223	\$28,489
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$14,916	
Increase confiscated property revenues to reflect actuals PO Rollover 132098 Thermo Fisher, numerous items on back order Appropriation for Street Crimes Unit	\$13,800 (\$3,982) (\$1,500)	
Revisions to Original Budgeted Appropriation to (from) Fund Balance REVISED 9/30/14 Budgeted Ending Fund Balance	\$23,234 \$23,457	

Transportation Improvement Fund #104/120

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$597,847 \$47,560 \$645,407 (\$208,289) \$389,558
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$47,560
Reduce M&E budget	\$100,000
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$147,560
REVISED 9/30/14 Budgeted Ending Fund Balance	\$537,118

11/17/14; Consent 301; Resolution 2014-22

Increase confiscated property revenues to reflect actuals Consent 300; 4.14.14 - Canine purchase Consent 306 6.23.14 - Ford Escape purchase

REVISED 9/30/14 Budgeted Ending Fund Balance

Revisions to Original Budgeted Appropriation to (from) Fund Balance

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Solid Waste/Recycling Fund #107/130			
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$2,770,155 \$0 \$2,770,155	(\$97,506)	\$2,672,649
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	(\$97,506)		
Increase legal services budget - franchise agreement issue	(\$25,000)		
Revisions to Original Budgeted Appropriation to (from) Fund Balance	(\$122,506)		
REVISED 9/30/14 Budgeted Ending Fund Balance	\$2,647,649		
Special Law Enforcement Trust Fund - Federal #108/103			
As approved by City Commission on 9/23/13 Public Hearing Item 501:			
10/1/13 Budgeted Beginning Fund Balance	\$20,276	(\$1,503)	\$18,773
FY '14 Budgeted Appropriation to (from) Fund Balance	(\$13,125)		
9/30/14 Budgeted Ending Fund Balance	\$7,151		
REVISED 9/30/14 Budgeted Ending Fund Balance			
Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	(\$1,503)		

\$48,500 (\$4,850) (\$3,004)

\$39,143

\$46,294

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Arbor	Fund	#11	0/4	40
Arnor	runa	#1J	U/1	40

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$296,199 \$41,311 \$337,5 (\$52,713) \$243,486	10
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$41,311	
Increase Transfer to Road Improvement Fund for Moss Road tree canopy project Tree trimming - emergency measures	(\$21,786) (\$15,000)	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$4,525	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$248,011	

Road Improvements Fund #115/121		
As approved by City Commission on 9/23/13 Public Hearing Item 501:		
10/1/13 Budgeted Beginning Fund Balance	\$1,488,004	(\$25,072) \$1,462,932
FY '14 Budgeted Appropriation to (from) Fund Balance	(\$191,600)	
9/30/14 Budgeted Ending Fund Balance	\$1,296,404	
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):		
Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	(\$25,072)	
Reduce anticipated One Cent Reimbursement, requested draw in FY 2014	(\$1,275,000)	
Increase Transfer from Arbor Fund for Moss Road tree canopy project	\$21,786	
Increase Grant Revenues Winding Hollow and Market Square - revenue neutral (see expend amendment	t	
below)	\$283,000	
Net capital budget reductions - scope and timing of various capital projects (Doran Dr, Bus Barn, Moss		
Road CIP, Winding Hollow and Market Square, GID Infrastructure)	\$353,166	
Defer interfund capital transfer for Magnolia Park to subsequent FY	\$300,000	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	(\$342,120)	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$954,284	

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Transportation Impact Fee Fund #140/150	
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$663,153 \$219,906 \$883,059 (\$257,800) \$405,353
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$219,906
Align impact fee revenue budget with actuals (residential and commercial) Defer capital budget for Tuscora turn lane to next FY Defer consulting budget to next FY	\$181,000 \$185,000 \$25,000
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$610,906

\$1,016,259

Police Impact Fee Fund #150/151

REVISED 9/30/14 Budgeted Ending Fund Balance

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$124,474 \$4,104 \$128, (\$119,806) \$4,668	,578
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$4,104	
Align impact fee revenue budget with actuals (residential and commercial)	\$20,175	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$24,279	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$28,947	

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Parks	Im pact	Fee	Fund	#155/153

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$311,729 \$14,682 \$326,411 (\$238,400) \$73,329
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$14,682
Align impact fee revenue budget with actuals PO Rollover #132589 CPH - CWP bleacher expansion and shade structures	\$38,400 (\$2,010)
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$51,072
REVISED 9/30/14 Budgeted Ending Fund Balance	\$124,401

Fire Impact Fee Fund #160/152

rne impact ree rund #100/132			
As approved by City Commission on 9/23/13 Public Hearing Item 501:			
10/1/13 Budgeted Beginning Fund Balance	\$1,213,633	\$79,264	\$1,292,897
FY '14 Budgeted Appropriation to (from) Fund Balance	\$7,300		
9/30/14 Budgeted Ending Fund Balance	\$1,220,933		
A 1 4 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):	050.044		
Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$79,264		
Align impact fee revenue budget with actuals (residential and commercial)	\$71,700		
Increase consulting budget	(\$15,000)		
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$135,964		
REVISED 9/30/14 Budgeted Ending Fund Balance	\$1,356,897		

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

<u>Tuscawilla III Assessment Area Fund #162/162</u>

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$39,552 \$1,2 (\$36,611) \$2,941	33 \$40,785
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$1,233	
Prepaid Assessments Remove redundant statutory reserve budget	\$866 \$325	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$2,424	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$5,365	
Due to the distinctive accounting treatment associated with this internal loan, neither proceeds nor principal reduction are booked in the fund, therefore, fund balance will reflect a deficit.	(\$61,318) (\$55,953)	

TLBD Maintenance Fund #184/160

1LBD Maintenance Fund #184/100	
As approved by City Commission on 9/23/13 Public Hearing Item 501:	
10/1/13 Budgeted Beginning Fund Balance	\$229,883 \$52,646 \$282,529
FY '14 Budgeted Appropriation to (from) Fund Balance	(\$46,752)
9/30/14 Budgeted Ending Fund Balance	\$183,131
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):	
Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$52,646
Remove redundant statutory reserve expenditure budget	\$22,000
Net reduction to expenditure budget primarily due to Urban Beautification Coordinator vacancy	\$9,850
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$84,496
REVISED 9/30/14 Budgeted Ending Fund Balance	<u>\$267,627</u>

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Oak Forest	Maintenance	Fund	#191/161

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$50,866 \$2,954 (\$10,930) \$39,936	\$53,820
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$2,954	
Remove redundant statutory reserve expenditure budget Net reduction to expenditure budget primarily due to Urban Beautification Coordinator vacancy	\$2,200 \$1,750	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$6,904	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$46,840	

TLBD Debt Service Fund #211/261	
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$242,419 \$21,970 \$264,389 \$29,048 \$271,467
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$21,970
Consent 303; 2.24.14; Fountain renovation	(\$80,000)
Revisions to Original Budgeted Appropriation to (from) Fund Balance	(\$58,030)
REVISED 9/30/14 Budgeted Ending Fund Balance	\$213,437

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

2003 Debt Service Fund #206/201		
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$809,687 \$9,000 \$818,687	\$3,008 \$812,695
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$3,008	
Capital Note Proceeds - refinance Retirement of principal/additional interest Isuance costs	\$3,494,000 (\$4,096,034) (\$28,471)	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	(\$627,497)	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$191,190	
1999 Construction Capital Project Fund #305/301		
1999 Construction Capital Project Fund #305/301 As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$917,125 (\$917,125) 80	\$2,738 \$919,863
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY'14 Budgeted Appropriation to (from) Fund Balance	(\$917,125)	\$2,738 \$919,863
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):	(\$917,125) \$0	\$2,738 \$919,863
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance 15' 1'14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR Defer capital expenditure budget - Magnolia Park	\$2,738 \$1,214,875	\$2,738 \$919,863
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY'14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR Defer capital expenditure budget - Magnolia Park Defer transfer in from Road Imp Fund for Magnolia Park	\$2,738 \$1,214,875 \$300,000	\$2,738 \$919,863

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

		G		
Revolving	Rehabilitation	Capital Pro	iect I und	#306/302

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance	¢1 035 243	\$41,143 \$1,076,386
FY '14 Budgeted Appropriation to (from) Fund Balance	\$6,200	5715,775 51,070,000
9/30/14 Budgeted Ending Fund Balance	\$1,041,443	
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$41,143	
Utility service budget increase	(\$100)	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$41,043	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$1,082,486	

Utility/Public Works Facility Capital Project Fund #311/304

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$967,571 \$2,3 (\$962,100) \$5,471	387 \$970,45 0
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	\$2,887	
Defer capital project budget - Utility/PW Facility	\$865,000	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	\$867,887	
REVISED 9/30/14 Budgeted Ending Fund Balance	\$873,358	

11/17/14; Consent 301; Resolution 2014-22

Other Governmental Funds

Difference in Beg
Fund Balance from
Projected to Actual
Projected to Actual
Projected to Actual

HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as approved by City Commission on 3/24/2014 Regular 601; Fiscal Year 2013-2014 Original Budget as approved by City Commission on 9/23/13 Public Hearing 501.

Excellence in Customer Service Initiative CP Fund #317/305

As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Balance FY '14 Budgeted Appropriation to (from) Fund Balance 9/30/14 Budgeted Ending Fund Balance	\$172,745 (\$22,551) \$150,194 (\$100,900) \$71,845	
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13): Difference in Beginning Fund Balance from projected to actual as shown in 9/30/13 CAFR	(\$22,551)	
Additional appropriation for FY 14 to complete renovation of lobby bathroom; construction of which began in FY 2013 but was unable to be completed until FY 2014	(\$4,800)	
Revisions to Original Budgeted Appropriation to (from) Fund Balance	(\$27,351)	
REVISED 9/30/14 Budgeted Ending Fund Balance	<u>\$44,494</u>	

11/17/14; Consent 301; Resolution 2014-22

Revisions to Original Budgeted Appropriation to (from) Fund Equity

REVISED 9/30/14 Budgeted Ending Fund Equity (exclusive of net capital)

Enterprise Funds

		of related debt)	projected to actual	9/30/13 CAFR
HELPFUL TOOLS: Comprehensive Annual Financial Report for the year ended September 30, 2013 as appro- Commission on 3/24/2014 Regular 601, Fiscal Year 2013-2014 Original Budget as approved by City Commiss Hearing 501.				
Water and Sewer Operating Fund - 2000 Construction (#3600):				
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Equity FY 14 Budgeted Appropriation to (from) Fund Equity 9/30/14 Budgeted Ending Fund Equity Amendments to be approved onight to Original FY 2013-2014 Budget (as approved on 9/23/13	\$3,595,734 (\$61,182) \$3,534,552	\$13,258,713	\$684,817	\$17,539,264
1				
Difference in Beginning Fund Equity from projected to actual as shown in 9/30/13 CAFR	\$684,817			
Divisions 3610 and 3640 were assimilated into 3600 (Operating) as were their corresponding fund equities of \$453,515 and \$156,879, respectively.	\$610,394 %	/		
Net reduction to *transfers out* for actual cost share for Finance Move CIP budget from 3610 Remove transfer out to 3610 Move CIP budget from 3640 Reductions to capital budget related to the east force water main and lift station #7 upgrades Recognition of contributed capital Capitalization of contributed capital	\$2,889 (\$200,000) \$200,000 (\$156,239) \$246,239 \$634,100 (\$634,100)			
Revisions to Original Budgeted Fund Equity	\$1,388,100			
REVISED 9/30/14 Budgeted Ending Fund Equity (exclusive of net capital)	\$4,922,652	1		
		\		
Water and Sewer Utility Fund - Renewal and Replacement (#3610):				
As approved by City Commission on 9/23/13 Public Hearing Item 501: 10/1/13 Budgeted Beginning Fund Equity FY 14 Budgeted Appropriation to (£cm) Fund Equity 9/30/14 Budgeted Ending Fund Equity	\$448,860 \$0 \$448,860	\$0	\$4,655	\$453,515 restricted portion is only \$451,897 of this fund equity
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13 Difference in Beginning Fund Equity from projected to actual as shown in 9/30/13 CAFR Divisions 3610 and 3640 were assimilated into 3600 (Operating) as were there corresponding fund): \$4,655			equity
equities of \$453,515 and \$156,879, respectively.	(\$453,515)		\	
Move CIP budget to 3600 Eliminate inter-fund transfer	\$200,000 (\$200,000)		/	

(\$448,860)

Difference in Beg Actual Ending Fund
Capital Assets (net Fund Bal from Equity as shown in the
of related debt) projected to actual 9/30/13 CAFR

11/17/14; Consent 301; Resolution 2014-22

Enterprise Funds

		Capital Assets (net of related debt)	Difference in Beg Fund Bal from projected to actual	Actual Ending Fund Equity as shown in the 9/30/13 CAFR
	•			(
Water and Sewer Utility Fund - 2000 Construction (#3640):				
As approved by City Commission on 9/23/13 Public Hearing Item 501: 101/1/13 Budgeted Beginning Fund Zequity FY '14 Budgeted Appropriation to (from) Fund Equity	\$156,239 (\$156,239)	S0	\$640	to 3600 (operating) \$156,879
9/30/14 Budgeted Ending Fund Equity	80			
Amendments to be approved tonight to Original FY 2013-2014 Budget (as approved on 9/23/13):			
Difference in Beginning Fund Equity from projected to actual as shown in 9/30/13 CAFR	\$640			
Divisions 3610 and 3640 were assimilated into 3600 (Operating) as were there corresponding fund equities of \$453,515 and \$156,879, respectively.	(\$156,879)			
Move CIP budget to 3600	\$156,239			
Recognition of contributed capital	\$634,317			
Capitalization of contributed capital	(\$634,317)			
Revisions to Original Budgeted Appropriation to (from) Fund Equity	\$0			
REVISED 9/30/14 Budgeted Ending Fund Equity (exclusive of net capital)				
Water	Not requ and Sewer - Service	iring amendment: Availability (#402)		\$1,115,730
Total Wate	r & Sewer Fund Equ	ity (ties to CAFR)		\$19,265,388
Stormwater Utility Fund #430				
As approved by City Commission on 9/23/13 Public Hearing Item 501:				
10/1/13 Budgeted Beginning Fund Equity	\$756,994		\$92,642	\$849,636
FY '14 Budgeted Appropriation to (from) Fund Equity	(\$493,247)			
9/30/14 Budgeted Ending Fund Equity	\$263,747			
REVISED 9/30/14 Budgeted Ending Fund Equity				
Difference in Beginning Fund Equity from projected to actual as shown in 9/30/13 CAFR	\$92,642			
Decrease capital budget - defer to FY2015	\$462,300			
Recognition of contributed capital	\$634,317			
Capitalization of contributed capital	(\$634,317)			
Revisions to Original Budgeted Appropriation to (from) Fund Equity	\$554,942			
REVISED 9/30/14 Budgeted Ending Fund Equity (exclusive of net capital)	\$818,689			
	3010,007			

Attachment 3 - General Fund Budget Amendment Summary

11/17/14; Consent 301; Resolution 2014-22

	Munis/New World <u>Division #</u>	!	FY 14 Original Annual <u>Budget</u>	4	Commission Approved Amendments to Appropriation	Inter/Intra Departmental <u>Transfers</u>	Revenue Neutral <u>Changes</u>	Other Requests to Amend ppropriation	FY 14 Amended Annual <u>Budget</u>
General Fund Revenues & Transfers			16,256,833						\$ 16,256,833
Ins proceeds - light pole							\$ 6,515		\$ 6,515
Net increase to transfers in for assess district ins prem								\$ 283	\$ 283
Winter Wonderland - Revenue budget							\$ 3,110		\$ 3,110
Hometown Harvest event - Revenue budget							\$ 3,550		\$ 3,550
Spring Festival - Revenue budget								\$ 4,400	\$ 4,400
July 4th - Revenue budget							\$ 17,170		\$ 17,170
Recog income from escrow liability - Trotwood tennis cou	ırt						\$ 16,400		\$ 16,400
Transfer from W&S - merit/sick leave for Util Billing								\$,	\$ 9,991
Reduction to transfers in for UB Coordinator vacancy								\$ (11,600)	(11,600)
Inter-agency receipts for Honor Guard training course							\$ 5,755		\$ 5,755
Byrne grant - LED tactical flashlights							\$ 2,342		\$ 2,342
Tuscawilla donation and transfer in for canine purchase							\$ 9,350		\$ 9,350
Reduce transfer in from W&S								\$ (12,880)	(12,880)
Inusrance proceeds - Traffic Accidents							\$ 1,203		\$ 1,203
Trade in value, auction proceeds, inter-fund transfer for ve	hicle purchase			\$	18,810				\$ 18,810
Homeland Security grant				\$	84,171				\$ 84,171
General Fund Revenues & Transfers		_	16,256,833	\$	102,981	\$ -	\$ 65,395	\$ (9,806)	\$ 16,415,403
General Fund Expenditures									
City Commission	1100/1100	\$	114,628						\$ 114,628
City Manager	1200/1200	\$	325,392			\$ (69,504)			\$ 255,888
City Clerk	1210/1210	\$	261,755			\$ (8,766)			\$ 252,989
General Government - Legal Services	12201400	\$	220,000			\$ (5,000)			\$ 215,000
General Government - General	1900/1900	\$	1,524,900			\$ 8,515		\$ (6,015)	\$ 1,527,400
Finance & Admin Services - General	1300/1300	\$	594,534			\$ (12,346)			\$ 582,188
Finance & Admin Services - Human Resources	1310/1310	\$	74,888			\$ 1,859			\$ 76,747
Finance & Admin Services - Utility Billing	1360/1360	\$	751,637			\$ 9,990		\$ (12,880)	\$ 748,747
Finance & Admin Services - Risk Management	1920/1920	\$	403,000			\$ (23,800)			\$ 379,200
Information Systems - General	1340/1600	\$	879,771			\$ (104,888)			\$ 774,883
Information Systems - KIVA/GIS	1343/1600	\$	128,574			\$ 5,563			\$ 134,137
Information Systems - City Hall	1910/1910	\$	25,450						\$ 25,450

Attachment 3 - General Fund Budget Amendment Summary

11/17/14; Consent 301; Resolution 2014-22

	Munis/New World <u>Division #</u>	i	FY 14 Original Annual <u>Budget</u>	Commission Approved Amendments to <u>Appropriation</u>		Inter/Intra Departmental <u>Transfers</u>		Revenue Neutral <u>Changes</u>	Other Requests to Amend <u>Appropriatio</u>		FY 14 Amended Annual <u>Budget</u>
Comm Development - Administration	1510/1500	\$	221,894			\$ 4,803					\$ 226,697
Comm Development - Planning	1515/1510	\$	170,330			\$ 2,751					\$ 173,081
Comm Development - Urban Beautification	1525/1520	\$	835,819			\$ (35,803)					\$ 800,016
Comm Development - Streetlighting	1526/1530	\$	463,600			\$ (16,000)					\$ 447,600
Police - Chief	2110/2100	\$	6,008,803	\$	84,171	\$ 198,191	\$	3,545			\$ 6,294,710
Police - Criminal Investigations	2113/2110	\$	32,250			\$ (2,000)					\$ 30,250
Police - Operations Support	2114/2120	\$	54,450			\$ (330)	\$	4,480			\$ 58,600
Police - Operations	2115/2130	\$	188,100	\$	18,810	\$ 149,287					\$ 356,197
Police - Information Services	2116/2140	\$	557,435			\$ (13,211)					\$ 544,224
Police - Code Enforcement	2118/2150	\$	13,150			\$ 230					\$ 13,380
Police - Special Operations	2119/2135	\$	22,650				\$	10,625			\$ 33,275
Fire - Operations	2240/2200	\$	65,500			\$ (10,000)					\$ 55,500
Public Works - Administration	4410/4100	\$	148,184			\$ 2,107					\$ 150,291
Public Works - Roads & ROW	4412/4110	\$	465,310			\$ 6,201					\$ 471,511
Public Works - Fleet	4413/1940	\$	198,090			\$ 2,947					\$ 201,037
Public Works - Facilities	4414/1930	\$	191,316			\$ (5,294)					\$ 186,022
P&R - Administration	7200/7200	\$	215,090			\$ (24,084)					\$ 191,006
P&R - Athletics	7210/7210	\$	228,023			\$ (58,412)					\$ 169,611
P&R - Athletics Partnerships	7212/7220	\$	27,700								\$ 27,700
P&R - Parks & Grounds	7230/7230	\$	920,187			\$ 22,247	\$	22,915			\$ 965,349
P&R - Programs	7240/7240	\$	174,709			\$ 14,519					\$ 189,228
P&R - Seniors	7250/7250	\$	295,782			\$ (19,791)					\$ 275,991
P&R - Community Events	7260/7400	\$	35,000			\$ (19,981)	\$	23,830	\$	3,187	\$ 42,036
General Fund Expenditures			16,837,901	\$	102,981	\$ -	\$	65,395	\$	(15,708)	\$ 16,990,569
Budgeted Approp to (from) Fund Balance		\$	(581,068)	\$	-	\$ -	\$	-	\$	5,902	\$ (575,166)

RESOLUTION NUMBER 2014-22

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS FLORIDA, AMENDING THE FISCAL YEAR 2013-2014 BUDGET; PROVIDING FOR SEVERABILITY, REPEAL OF PRIOR INCONSISTENT RESOLUTIONS, AND AN EFFECTIVE DATE.

WHEREAS, Section 7.05 of the City Charter provides that the annual City budget may be amended by Resolution duly adopted by the Commission; and

WHEREAS, the City Commission of the City of Winter Springs deems that this Resolution is in the best interests of the public health, safety, and welfare of the citizens of Winter Springs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF WINTER SPRINGS, SEMINOLE COUNTY, FLORIDA, AS FOLLOWS:

<u>Section 1.</u> Incorporation of Recitals. The foregoing recitals are deemed true and correct and are hereby fully incorporated by this reference.

<u>Section 2.</u> That the Fiscal Year 2013-2014 City Budgets are amended as provided in Attachments 2 and 3 attached hereto.

<u>Section 3.</u> Repeal of Prior Inconsistent Resolutions. All prior resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

<u>Section 4.</u> Severability. If any section, subsection, sentence, clause, phrase, word, or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

<u>Section 5.</u> Effective Date. This Resolution shall become effective immediately upon adoption by the City Commission of the City of Winter Springs, Florida.

RESOLVED by the City Commission of the City of Winter Springs, Florida, in a regular meeting assembled on the 17th day of November, 2014.

CHARLES LACEY, Mayor

ATTEST:

ANDREA LORENZO-LUACES, City Clerk

Approved as to legal form and sufficiency for the City of Winter Springs only:

ANTHONY A. GARGANESE, City Attorney