
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, SEPTEMBER 24, 2018 - 5:15 P.M.

**CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Commissioner/Deputy Mayor Geoff Kendrick - Seat Five
Commissioner Jean Hovey - Seat One
Commissioner Kevin Cannon - Seat Two
Commissioner Ken Greenberg - Seat Three
Commissioner Jack Hays - Seat Four



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Office of the City Manager

REQUEST:

Presentation of Resolution Number 2018-17 recognizing Mr. Geoff Marbes for his years of dedicated service as an Employee of the City of Winter Springs and expressing our Appreciation on behalf of the Mayor and City Commission, City Manager, City Staff, and Citizens of the City of Winter Springs.

INFORMATIONAL AGENDA

INFORMATIONAL

200. Not Used

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Community Development Department



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REQUEST:

The Community Development Department requests the City Commission authorize entering into an agreement with Sorko Services in the amount of \$36,516.00 plus a 10% contingency for aquatic weed control and maintenance services of City-maintained ponds.

FISCAL IMPACT:

The contract amount is \$36,516.00 plus a 10% contingency, for a total authorization of \$40,167.60, funded by the Stormwater Utility Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission authorize entering into an agreement with Sorko Services in the amount of \$36,516.00 plus a 10% contingency for aquatic weed control and maintenance services of City-maintained ponds, funded by the Stormwater Utility Fund, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

301. Public Works Department

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REQUEST:

Public Works Department requests Commission authorization to enter into a contract with USA Services of Florida, Inc. in the amount of \$34,811.94 for citywide bi-monthly street sweeping services for one year, piggybacking off City of Jacksonville contract #CS-0003-16.

FISCAL IMPACT:

The total cost of street sweeping for one year is \$34,811.94, funded by the Stormwater Utility Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve a contract with USA Services of Florida, Inc. in the amount of \$34,811.94 for citywide bi-monthly street sweeping services for one year, piggybacking off City of Jacksonville contract #CS-0003-16.

CONSENT

302. Office of the City Clerk

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, September 10, 2018 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, September 10, 2018 City Commission Regular Meeting Minutes.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Finance and Administrative Services Department



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REQUEST:

The City Manager is requesting that the City Commission hold a Public Hearing relative to the approval of Resolution 2018-20, which establishes the Final Operating Millage Rate and the Final Voted Debt Service Millage Rate for Fiscal Year 2018-2019 for the City of Winter Springs.

FISCAL IMPACT:

The decision to levy an operating millage rate of 2.4300 mills as opposed to the rolled-back rate of 2.2120 mills results in additional ad valorem General Fund revenues of approximately \$481,556 (net of statutory discount).

COMMUNICATION EFFORTS:

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The Property Appraiser mailed each property owner a TRIM notice prior to the first Public Hearing. Additionally, the budget calendar has been on the City's website since its approval in March and notice of the final public hearing was advertised on the City Hall electronic sign. Lastly, the statutorily required advertisements ran in the Orlando Sentinel on September 20, 2018. Upon approval and adoption of Resolution 2018-20, the final millage rates for fiscal year 2018-2019 will be communicated to the Seminole County Property Appraiser and the Seminole County Tax Collector as the millage rates to be levied by the City of Winter Springs for the 2018 tax year (Fiscal Year 2018-2019).

RECOMMENDATION:

Staff recommends that the Commission adopt Resolution 2018-20 establishing the final operating millage rate at whatever rate the Commission deems appropriate for fiscal year 2018-2019 (not to exceed 2.4300 mills), the final voted debt service millage rate at 0.0500 mills for fiscal year 2018-2019 and publicly announce the percentage by which the final operating millage rate is more than the rolled-back rate.

A ‘sample’ motion which includes the necessary elements for statutory compliance follows:
I move to approve Resolution 2018-20 establishing the final operating millage rate at 2.4300 mills, establishing the voted debt service millage rate at 0.0500 mills and publicly announce that the final operating millage rate is 9.86% more than the computed rolled-back rate of 2.2120 mills.

PUBLIC HEARINGS

401. Finance and Administrative Services Department

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REQUEST:

The City Manager requests that the City Commission hold a Public Hearing to consider the approval of Resolution 2018-21, establishing the Final Budget for Fiscal Year 2018-2019.

FISCAL IMPACT:

The proposed final city-wide budgets by fund type currently reflect the following appropriations to (from) fund balance:

General Fund – \$1,499

Governmental Funds (exclusive of General Fund) – (\$5,528,822)

Enterprise Funds – \$117,431

COMMUNICATION EFFORTS:

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The Property Appraiser mailed each property owner a TRIM notice prior to the first Public Hearing; notice of the final public hearing was advertised on the City Hall electronic sign, and the statutorily required advertisements ran in the Orlando Sentinel on September 20, 2018. The Tentative Budget has been posted on the City’s website and within two weeks of adoption the Final Budget (unchanged from the Tentative) will also be published.

RECOMMENDATION:

Staff recommends that the Commission approve the final budget for fiscal year 2018-2019 or amend it as deemed necessary and adopt Resolution 2018-21 establishing the final budget for Fiscal Year 2018-2019

A ‘sample’ motion follows:

I move to approve Resolution 2018-21 establishing the final budget for the fiscal year commencing on October 1, 2018 and ending on September 30, 2019.

PUBLIC HEARINGS

402. Finance and Administrative Services Department

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REQUEST:

Finance and Administrative Services Department requesting the City Commission approve first reading of Ordinance No. 2018-06 updating the City's Purchasing Policies.

FISCAL IMPACT:

This update will result in a material reduction in procurement costs without affecting the integrity, intent, or competitiveness of said procurement.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the Commission approve first reading of Ordinance No. 2018-06 to update the City's Purchasing Policy to bring them in line with economic conditions and current practices.

REGULAR AGENDA**REGULAR**

500. Office of the City Manager

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REQUEST:

The City Commission has requested to review and discuss the current City Commission meeting times which currently commence at 5:15 p.m. pursuant to the City Commission Rules of Procedure (memorialized in Ordinance 2016-09). If the City Commission desires to modify the meeting times, the City Attorney will have to prepare an Ordinance for the City Commission's final consideration at a subsequent meeting.

FISCAL IMPACT:

Any cost increase resulting from an appreciable change in the City Commission meeting times will depend upon the following relevant factors: 1) the selected start and end times of the Commission meeting; 2) the quantity of non-salaried employees required to attend the particular Commission meeting; 3) the associated compensation of those employees; and 4) a supervisor's ability (or inability) to flex the participating employee's time of attendance (due to individual and overall work-load/need). Every effort will be made to flex the time of attendance for those employees. Thus, it is anticipated that in most cases, these efforts will cause any additional costs to be nominal or nil.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Commission establishes its own meeting times at its discretion. The City Commission has requested to review and discuss the current City Commission meeting times which currently commence at 5:15 p.m. pursuant to Ordinance 2016-09. If the City Commission desires to modify the meeting times, the City Commission should direct the City Attorney to prepare a Ordinance for the City Commission's final consideration at a subsequent meeting.

REPORTS**REPORTS**

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat Two - The Honorable Kevin Cannon

REPORTS

604. Office of Commissioner Seat Three - The Honorable Ken Greenberg

REPORTS

605. Office of Commissioner Seat Four - The Honorable Jack Hays

REPORTS

606. Office of Commissioner Seat Five/Deputy Mayor - The Honorable Geoff Kendrick

REPORTS

607. Office of the Mayor - The Honorable Charles Lacey

REPORTS

608. Office of Commissioner Seat One - The Honorable Jean Hovey

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.
