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# CITY OF WINTER SPRINGS, FLORIDA



## CITY COMMISSION

## AGENDA

## REGULAR MEETING

**MONDAY, SEPTEMBER 10, 2018**

**CITY HALL - COMMISSION CHAMBERS  
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey  
Commissioner/Deputy Mayor Geoff Kendrick - Seat Five  
Commissioner Jean Hovey - Seat One  
Commissioner Kevin Cannon - Seat Two  
Commissioner Ken Greenberg - Seat Three  
Commissioner Jack Hays - Seat Four



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**PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING**

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## CALL TO ORDER

Roll Call  
Invocation  
Pledge of Allegiance  
Agenda Changes

## AWARDS AND PRESENTATIONS

### AWARDS AND PRESENTATIONS

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#### 100. Office of Chief of Police and Winter Springs Police Department

##### REQUEST:

Chief of Police Kevin Brunelle Presenting Life Saving Award to Officer BJ Stephens and the Presentation of Unit Citation Award for the Winter Springs Police Department Criminal Investigation, Communications, and Delta Squad.

### AWARDS AND PRESENTATIONS

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#### 101. Office of the Mayor

##### REQUEST:

The Mayor of the City of Winter Springs wishes to issue a Proclamation in honor of “Constitution Week” to the DAR (Daughters of the American Revolution) Sallie Harrison Chapter, who will be sponsoring celebrations of Constitution Week from September 16<sup>th</sup> through 22<sup>nd</sup>, 2018.

## INFORMATIONAL AGENDA

### INFORMATIONAL

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#### 200. Community Development Department



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##### REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

##### FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the City Commission receive and review the information provided.

**INFORMATIONAL**

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**201. Office of the City Clerk**

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**REQUEST:**

The City Clerk wishes to inform the City Commission of the Candidates that have Qualified for the November 6, 2018 City of Winter Springs General Municipal Election.

**FISCAL IMPACT:**

There is no Fiscal Impact related to the approval of this Agenda Item.

**COMMUNICATION EFFORTS:**

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Official Notice of the Results from the Qualifying Period were provided to the Candidates who Qualified, as well as the Seminole County Supervisor of Elections, and were emailed to the Winter Springs Mayor and City Commission, City Manager, City Attorney, Department Directors, and also posted in the Lobby at Winter Springs' City Hall.

**RECOMMENDATION:**

Staff requests the City Commission receive and review the information provided in this Agenda Item.

**PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

## CONSENT AGENDA

### CONSENT

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#### 300. Finance and Administrative Services Department



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#### **REQUEST:**

Finance and Administrative Services Department requests Commission authorization to dispose of surplus assets according to the attached disposition sheet(s).

#### **FISCAL IMPACT:**

There is no cost to dispose of these surplus assets. The City receives revenue generated from items sold at auction.

#### **COMMUNICATION EFFORTS:**

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#### **RECOMMENDATION:**

Staff recommends that the City Commission approve the disposition of the attached list of surplus assets.

**CONSENT**

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**301. Office of the City Clerk**

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**REQUEST:**

The City Clerk is requesting the City Commission Review and Approve the Monday, August 13, 2018 City Commission Regular Meeting Minutes.

**FISCAL IMPACT:**

There is no fiscal impact related to this Agenda Item.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends the City Commission review and consider offering their Approval of the Monday, August 13, 2018 City Commission Regular Meeting Minutes.

**CONSENT**

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**302. Utility/Public Works Departments**

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**REQUEST:**

The Utility/Public Works Department requests that the City Commission approve Resolution Number 2018-17 recognizing the retirement and 18 years of dedicated service of Utilities Department employee Geoff Marbes.

**FISCAL IMPACT:**

There is no fiscal impact if Resolution Number 2018-17 is approved.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends that the City Commission approve Resolution Number 2018-17 in honor of employee Geoff Marbes for his 18 years of dedicated service to the City of Winter Springs.

## **PUBLIC HEARINGS AGENDA**

### **PUBLIC HEARINGS**

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#### **400. Finance and Administrative Services Department**



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#### **REQUEST:**

The City Manager is requesting that the City Commission hold a Public Hearing relative to the approval of Resolution 2018-18, which establishes the Tentative Operating Millage Rate for Fiscal Year 2018-2019 for the City of Winter Springs at 2.4300 mills and the Tentative Voted Debt Service Millage Rate for Fiscal Year 2018-2019 for the City of Winter Springs at 0.0500 mills.

#### **FISCAL IMPACT:**

The levy of an operating millage rate of 2.4300 mills will result in additional ad valorem General Fund revenue of approximately \$481,556 (net of statutory discount) based on current valuations established by the Seminole County Property Appraiser.

#### **COMMUNICATION EFFORTS:**

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In August, each property owner was notified of this public hearing via the TRIM (Truth in Millage) notice as distributed by the Seminole County Property Appraiser. Upon approval and adoption of Resolution 2018-18, the appropriate advertising will run in the Orlando Sentinel on September 20, 2018 which will reflect the tentative millage rates for Fiscal Year 2018-2019 and announce the final Public Hearing for September 24, 2018 at 5:15 p.m.



**RECOMMENDATION:**

Staff recommends that the Commission adopt Resolution 2018-18 establishing the tentative operating millage rate at 2.4300 mills and tentative voted debt service millage rate at 0.0500 mills for fiscal year 2018-2019 and authorizing the City to advertise in a newspaper of general circulation the City's intent to hold public hearings to adopt final millage rates and final budget in compliance with Florida Statute 200.065.

**Sample Motion:**

I move to approve Resolution 2018-18 establishing the tentative fiscal year 2018-2019 operating millage rate for the City of Winter Springs at 2.4300 mills and the voted debt service millage rate at 0.0500 mills; announcing that the operating millage rate of 2.4300 mills is 9.86% greater than the rolled-back rate of 2.2120 mills and authorizing advertisement of the City's intent to hold public hearings to adopt the final millage rates and budget.

**PUBLIC HEARINGS**

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**401. Finance and Administrative Services Department**

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**REQUEST:**

The City Manager is requesting that the City Commission hold a Public Hearing relative to the approval of Resolution 2018-19, establishing the Tentative Budget for Fiscal Year 2018-2019.

**FISCAL IMPACT:**

The tentative city-wide budgets by fund type currently reflect the following appropriations to (from) fund balance. The changes from the Proposed Budget (July 1 transmission) are summarized in the second attachment.

General Fund – \$1,499

Governmental Funds (exclusive of General Fund) – (\$5,528,822)

Enterprise Funds – \$117,431

**COMMUNICATION EFFORTS:**

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In August, each property owner was notified of this public hearing via the TRIM (Truth in Millage) notice as distributed by the Seminole County Property Appraiser. Additionally, the Tentative Budget has been published on the City's website and notice of public hearing was advertised on the electronic sign. Upon approval and adoption of Resolution 2018-19, a budget summary advertisement will be placed in the Orlando Sentinel on September 20, 2018 reflecting the Tentative Budget for Fiscal Year 2018-2019 and announce the final Public Hearing for September 24, 2018 at 5:15 p.m.

**RECOMMENDATION:**

Staff recommends that the Commission:

- Approve the tentative budget for fiscal year 2018-2019 or amend it as it deems necessary.
- Adopt Resolution 2018-19 establishing the tentative budget for Fiscal Year 2018-2019 as approved by the Commission; and authorize the City to advertise its intent to hold public hearings to adopt final millage rates and final budget and to include a budget summary in a newspaper of general circulation in compliance with Florida Statute.

Sample Motion:

I move to approve Resolution 2018-19 establishing the Tentative Budget for the City of Winter Springs for fiscal year 2018-2019 and authorizing advertisement of the City's intent to hold public hearings to adopt the final millage rates and budget.

**REGULAR AGENDA****REGULAR**

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**500. Not Used**

**REPORTS****REPORTS**

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**600. Office of the City Attorney - Anthony A. Garganese, Esquire**

**REPORTS**

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**601. Office of the City Manager - Kevin L. Smith**

**REPORTS**

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**602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC**

**REPORTS**

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**603. Office of Commissioner Seat One - The Honorable Jean Hovey**

**REPORTS**

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**604. Office of Commissioner Seat Two - The Honorable Kevin Cannon**

**REPORTS**

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**605. Office of Commissioner Seat Three - The Honorable Ken Greenberg**

**REPORTS**

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**606. Office of Commissioner Seat Four - The Honorable Jack Hays**

**REPORTS**

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**607. Office of Commissioner Seat Five/Deputy Mayor - The Honorable Geoff Kendrick**

**REPORTS**

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**608. Office of the Mayor - The Honorable Charles Lacey**

## **PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

## **ADJOURNMENT**

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### **❖ PUBLIC NOTICE ❖**

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.

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