
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, JULY 9, 2018 - 5:15 P.M.

**WINTER SPRINGS SENIOR CENTER
400 NORTH EDGEMON AVENUE, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Commissioner Jean Hovey - Seat One
Commissioner Kevin Cannon - Seat Two
Commissioner Ken Greenberg - Seat Three
Commissioner Geoff Kendrick - Seat Five



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Office of the City Manager

REQUEST:

Presentation of Resolution Number 2018-10 recognizing Mr. Bruce Schneider for his years of dedicated service as an Employee of the City of Winter Springs and expressing our Appreciation on behalf of the Mayor and City Commission, City Manager, City Staff, and Citizens of the City of Winter Springs.

INFORMATIONAL AGENDA

INFORMATIONAL

200. Community Development Department



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REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission receive and review the information provided.

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Parks and Recreation Department



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REQUEST:

The Parks and Recreation Department requests the City Commission authorize entering into an agreement with Playworx Playsets, LLC in the amount of \$709,302 plus a 10% contingency, for playground replacement projects at Central Winds Park, Torcaso Park, and Trotwood Park (RFP# 005/18/MR).

FISCAL IMPACT:

The total project cost for all three playgrounds is \$709,302, plus a 10% contingency, funded by the Parks Impact Fees & General Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission authorize entering into an agreement with Playworx Playsets, LLC in the amount of \$709,302 plus a 10% contingency, for playground replacement projects at Central Winds Park, Torcaso Park, and Trotwood Park (RFP# 005/18/MR), and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

301. Community Development Department

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REQUEST:

The Community Development Department requests that the City Commission authorize entering into a Project Agreement with the Natural Resources Conservation Service (NRCS) for federal and local match funding of four critical Emergency Watershed Protection projects as a result of damages from Hurricane Irma, in the total amount of \$1,569,491.67.

FISCAL IMPACT:

The total cost to the City, post reimbursement, is up to \$39,427.50 and is funded by the Stormwater Utility Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission authorize entering into a Project Agreement with the Natural Resources Conservation Service (NRCS) for federal and local match funding of four critical Emergency Watershed Protection projects as a result of damages from Hurricane Irma, in the total amount of \$1,569,491.67, and authorize the City Manager and the City Attorney to prepare and execute any and all applicable documents. The applicable documents include the Project Agreement, design services agreements, construction contracts, permit applications, purchase orders, and related documents as applicable.

CONSENT**302. Community Development Department**

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REQUEST:

The Community Development Department requesting City Commission approval to execute a purchase order with Layne Inliner in the amount of \$45,240 plus a 5% contingency for relining of a stormwater outfall pipe between 682 and 684 Tuscora Drive.

FISCAL IMPACT:

The project cost is \$45,240 plus a 5% contingency, funded by the Stormwater Utility Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve executing a purchase order with Layne Inliner in the amount of \$45,240 plus a 5% contingency for relining of a stormwater outfall pipe between 682 and 684 Tuscora Drive.

CONSENT**303. Community Development Department**

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REQUEST:

The Community Development Department requests the City Commission's adoption of the Gee Creek Flood Study.

FISCAL IMPACT:

The City Commission's adoption of the Gee Creek Flood Study has no direct fiscal impact. The various projects and stormwater management activities to be implemented, based on the Study's recommendations, will go through the City's normal budgeting and approval process.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission adopt the Gee Creek Flood Study.

CONSENT**304. Office of the City Clerk**

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, June 11, 2018 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, June 11, 2018 City Commission Regular Meeting Minutes.

CONSENT**305. Community Development Department**

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REQUEST:

The Community Development Department requesting the City Commission validate the Staff recommendation finding the PetSuites sitework to be built in substantial accordance with the Final Engineering plans, subject to the enclosed punchlist.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission validate the Staff recommendation finding the PetSuites sitework to be built in substantial accordance with the Final Engineering plans, subject to satisfactory completion of the remaining open punchlist items.

CONSENT**306. Public Works Department**

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REQUEST:

The Public Works Department requesting authorization to enter into a contract with D&J Enterprises Inc. (Primary Provider) and A Budget Tree Service Inc. (Alternate Provider) for Hurricane/Disaster Debris Removal, Reduction, and Disposal Services (RFP #007-18-SB).

FISCAL IMPACT:

The contract to be awarded for Hurricane/Disaster Debris Removal, Reduction, and Disposal services will be on a contingency basis and activated only during an emergency. As such, no compensation will accrue to the Contractor(s) until the contract is activated either in anticipation of a natural disaster or immediately after such disaster.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission enter into a contract with D&J Enterprises Inc. (Primary Provider) and A Budget Tree Service Inc. (Alternate Provider) for Hurricane/Disaster Debris Removal, Reduction, and Disposal services, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT**307. Utility Department**

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REQUEST:

The Utility Department requesting City Commission approval to award a contract to Regal Painting of Central Florida in the amount of \$37,535.00 plus a 5% contingency for painting two water storage tanks.

FISCAL IMPACT:

The project cost of \$37,535.00 plus a 5% contingency will be funded by the FY 18 Utility Enterprise Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission award a contract to Regal Painting of Central Florida in the amount of \$37,535.00 plus a 5% contingency to paint the reclaimed water ground storage tanks at the East and West Wastewater Treatment Facilities, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT**308. Office of the City Manager**

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REQUEST:

Office of the City Manager is requesting that the City Commission confirm Mayor Charles Lacey as the City's Voting Delegate and the City's Deputy Mayor as the Alternate Voting Delegate (if needed) for the upcoming August 2018 Florida League of Cities Annual Conference.

FISCAL IMPACT:

There is no fiscal impact associated with this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission approve Mayor Charles Lacey as the City of Winter Springs' Voting Delegate for the August 2018 Florida League of Cities Annual Conference, representing the City of Winter Springs, and that the City's Deputy Mayor also be approved to serve as Alternate Voting Delegate. Upon approval of this Agenda Item, the attached required documentation would be completed and submitted to the Florida League of Cities.

CONSENT

309. Parks and Recreation Department

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REQUEST:

The Parks and Recreation Department requests Commission authorize to enter into a contractual agreement with REP Services, Inc. for purchase of playground equipment for Winding Hollow Park in the amount of \$89,100.26, plus a 10% contingency, piggybacking off of Clay County Board of County Commissioners RFP #13/14-8.

FISCAL IMPACT:

Project cost is \$89,100.26, plus a 10% contingency, which will be funded from the Park Impact Fee Fund and the General Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission authorize to enter into a contractual agreement with REP Services Inc. for purchase of playground equipment for Winding Hollow Park in the amount of \$89,100.26 plus a 10% contingency, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT**310. Community Development Department**

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REQUEST:

The Community Development Department requesting the City Commission validate the Staff recommendation finding The Blake Apartments (Catalyst Apartments) sitework to be built in substantial accordance with the Final Engineering plans, subject to the enclosed punchlist.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission validate the Staff recommendation finding The Blake Apartments sitework to be built in substantial accordance with the Final Engineering plans, subject to satisfactory completion of the remaining open punchlist items.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Community Development Department



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REQUEST:

The Community Development Department requests that the City Commission hold a Public Hearing for consideration of a Special Exception Request to facilitate the construction of a Senior Retirement Community in the T4 Transect of the Town Center, on a 6.5-acre property north of Blumberg Blvd and west of Tuskawilla Road. The applicant is requesting postponement of the City Commission's consideration of this item to the August 13, 2018 City Commission meeting.

FISCAL IMPACT:

If the special exception is approved, and the project is developed as an age restricted (55+) fee-simple owned senior condominium project with 108 units, then the project will provide an increase to the City's taxable value. The potential tax revenue of the proposed project is still to be determined.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission conduct a public hearing and postpone consideration of this special exception request to August 13, 2018.

REGULAR AGENDA

REGULAR

500. Office of the City Attorney



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REQUEST:

The City Commission is requested to approve Resolution No. 2018-11 officially acknowledging and deeming City Commission District 4 Seat vacant; Take whatever action the City Commission deems legally necessary to fill the District 4 Seat vacancy on the City Commission pursuant to Section 4.08(c) of the City Charter.

FISCAL IMPACT:

There is no direct fiscal impact related to the City Commission's consideration of this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve Resolution No. 2018-11 officially acknowledging and deeming a vacancy in the City Commission District 4 seat; Take whatever action the City Commission deems legally necessary to fill the District 4 Seat vacancy on the City Commission pursuant to Section 4.08(c) of the City Charter.

REGULAR**501. Office of the City Clerk**

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REQUEST:

The City Clerk requests that the City Commission consider nominating a Deputy Mayor to complete the term that Deputy Mayor Cade Resnick held before he resigned.

FISCAL IMPACT:

Associated fiscal impact would be minor, and may include new name badges, business cards, etc.

COMMUNICATION EFFORTS:

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Mayor Lacey and the City Commission are aware of this vacancy.

RECOMMENDATION:

Staff recommends that the City Commission Appoint a Member of the City Commission to serve as the next Deputy Mayor until November/December 2018.

REGULAR**502. Office of the City Clerk**

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REQUEST:

Office of the City Clerk is requesting the Mayor and City Commission review the information in this Agenda Item regarding possible Board and Committee Appointments/Reappointments, specifically on the Bicycle and Pedestrian Advisory Committee, the Board of Trustees, the Oak Forest Wall and Beautification District Advisory Committee, and the Tuscowilla Lighting and Beautification District, and make any Appointments/Reappointments as applicable.

FISCAL IMPACT:

There is no noted Fiscal Impact related to any of these Appointments/Reappointments referenced in this Agenda Item.

COMMUNICATION EFFORTS:

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The Mayor and City Commission will be further informed under separate cover about the openings/vacancies noted in this Agenda Item.

The (Advisory) Committee Member noted in this Agenda Item has been notified regarding any interest in being Reappointed and has submitted an updated Board/Committee Application which has been added to Dropboxes.

Additionally, the Mayor and City Commission will be informed about the Board/Committee Applications and related information on file and in Dropboxes.

RECOMMENDATION:

Staff recommends that the following Appointments/Reappointments be made with an individual Motion for each Nomination please:

SEAT THREE APPOINTMENT: COMMISSIONER KEN GREENBERG

Board of Trustees

Vacant Seat

Term Expires: January 1, 2022

SEAT FOUR APPOINTMENT:

Oak Forest Wall and Beautification District Advisory Committee

Mr. Robert Carril - Would like to be Reappointed

Term Expires: August 2018 [Appointment would be for a new four (4) year Term expiring August 2022]

SEAT FIVE APPOINTMENTS: COMMISSIONER GEOFF KENDRICK

Bicycle and Pedestrian Advisory Committee

Vacant Seat

(Partial) Term Expires: February 1, 2021

Oak Forest Wall and Beautification District Advisory Committee

Vacant Seat

(Partial) Term Expires: August 2019

Tuscawilla Lighting and Beautification District Advisory Committee

New Vacant Seat

Term Expires: July 2018 [Appointment would be for a new four (4) year Term expiring July 2022]

OTHER MAYOR/COMMISSION APPOINTMENTS:

Included in this Agenda Item is the ability for the Mayor and/or any City Commission Member to make any other Appointment(s) that are deemed pertinent.

If any Appointment(s) are not made at this Meeting, subsequent Agenda Items can be brought forward on upcoming City Commission Meeting Agendas.

REGULAR**503. Finance and Administrative Services Department**

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REQUEST:

The City Manager requests that the City Commission receive a Fiscal Year 2019 Budget Presentation, and consider approval of Resolution 2018-12 computing the Proposed Operating Millage Rate for Fiscal Year 2018-2019 at 2.4300 mills and voted debt service millage rate at 0.0500 mills, establishing the rolled-back rate, and setting the date, time and place of a public hearing to consider the proposed millage rate and tentative budget for Fiscal Year 2018-2019.

FISCAL IMPACT:

The Fiscal Year 2019 Budget as proposed, totals \$42,019,544 (excluding transfers/appropriations to fund balance) and represents a \$1,561,249 or 3.9% increase from the prior fiscal year's budget of \$40,458,295. Total proposed General Fund spending of \$18,282,252 represents a \$713,089 increase over the prior fiscal year. The proposed operating millage rate of 2.43 mills remains unchanged from the prior fiscal year and the proposed voted debt service millage rate of 0.05 mills is 0.01 mills lower than the prior fiscal year.

The millage rates which have been programmed into the FY 2019 Proposed Budget are sufficient to fund the proposed budget as transmitted by the City Manager on July 1, 2018 barring any unforeseen endogenous or exogenous economic impacts.

COMMUNICATION EFFORTS:

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The budget calendar has been on the City’s website since its approval in March and the FY 2019 Proposed Budget has been published on the City’s website. Notice of the 2019 budget workshop was advertised in the July newsletter. The Property Appraiser will mail each property owner a TRIM notice prior to the first Public Hearing (Sept 10th) and the final Public Hearing will be advertised in the Orlando Sentinel in compliance with and according to Florida statutes.

RECOMMENDATION:

Staff recommends that the Commission take the following actions:

- Receive and consider the information presented in the FY 2019 Proposed Budget.
- Adopt Resolution 2018-12 setting the proposed operating millage rate at 2.4300 mills, establishing the rolled-back rate at 2.2120 mills, and setting the proposed voted debt service millage rate at 0.0500 mills for a total proposed millage rate of 2.4800 mills; and establishing the date, time and place for a public hearing regarding the proposed millage rate and the tentative budget as September 10, 2018 at 5:15 P.M. at 1126 East State Road 434, Winter Springs, Florida (Commission Chambers).

REPORTS**REPORTS**

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat Five - The Honorable Geoff Kendrick

REPORTS

604. Office of the Mayor - The Honorable Charles Lacey

REPORTS

605. Office of Commissioner Seat One - The Honorable Jean Hovey

REPORTS

606. Office of Commissioner Seat Two - The Honorable Kevin Cannon**REPORTS**

607. Office of Commissioner Seat Three - The Honorable Ken Greenberg**REPORTS**

608. Office of Commissioner Seat Four**PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.