

---

# CITY OF WINTER SPRINGS, FLORIDA



## CITY COMMISSION

### AGENDA

#### **REGULAR MEETING**

**MONDAY, MAY 14, 2018 - 5:15 P.M.**

**WINTER SPRINGS SENIOR CENTER  
400 NORTH EDGEMON AVENUE, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey  
Deputy Mayor Cade Resnick - Seat Four  
Commissioner Jean Hovey - Seat One  
Commissioner Kevin Cannon - Seat Two  
Commissioner Ken Greenberg - Seat Three  
Commissioner Geoff Kendrick - Seat Five



Scan with your smart device to view electronically

**PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING**

---

## CALL TO ORDER

Roll Call  
Invocation  
Pledge of Allegiance  
Agenda Changes

## AWARDS AND PRESENTATIONS

### AWARDS AND PRESENTATIONS

---

#### 100. Office of the City Manager

##### REQUEST:

The City Manager is requesting the Mayor and City Commission receive a presentation from Ms. Elisha González, Community and Government Relations Manager, Duke Energy regarding Duke Energy's 2018 Hurricane Preparedness Efforts.

## INFORMATIONAL AGENDA

### INFORMATIONAL

---

#### 200. Community Development Department



Scan with your smart device to view electronically

##### REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

##### FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

##### COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the City Commission receive and review the information provided.

**PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

**CONSENT AGENDA****CONSENT**

---

**300. Finance and Administrative Services Department**

Scan with your smart device to view electronically

**REQUEST:**

Finance and Administrative Services Department requests Commission authorization to dispose of surplus assets according to the attached disposition sheet.

**FISCAL IMPACT:**

There is no cost to dispose of these surplus assets. The City receives revenue generated from items sold at auction.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends that the City Commission approve the disposition of the attached list of surplus assets.

**CONSENT**

---

**301. Community Development Department**

Scan with your smart device to view electronically

**REQUEST:**

The Community Development Department requesting authorization to increase the contingency amount from 10% to 18% on The Middlesex Corporation's current purchase order for Asphalt Resurfacing of Various City Streets, in order to complete asphalt repairs on Seneca Boulevard from damages sustained during Hurricane Irma.

**FISCAL IMPACT:**

The current purchase order is for \$532,296.30 plus a 10% contingency. The increase of the contingency from 10% to 18% will increase the total authorization to for a total authorization of \$628,109.63, with the additional 8% contingency to be funded by the Infrastructure Surtax Fund (One Cent Sales Tax - 3rd Generation).

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

Staff will notify residents in Chelsea Woods that may be impacted by the asphalt resurfacing on Seneca Boulevard, as needed, several days in advance of construction.

**RECOMMENDATION:**

Staff recommends that the City Commission authorize an increase to the contingency amount from 10% to 18% on The Middlesex Corporation's purchase order for Asphalt Resurfacing of Various City Streets, in order to complete asphalt repairs on Seneca Boulevard from damages sustained during Hurricane Irma, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

**CONSENT**

---

**302. Community Development Department**

Scan with your smart device to view electronically

**REQUEST:**

The Community Development Department requests City Commission approval of Resolution 2018-08 for a proposed lot split at 220 East Tradewinds Road.

**FISCAL IMPACT:**

The lot split creates one new single-family residential lot, which is buildable for a new single-family home and subsequent payment of the associated fees and taxes.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the City Commission approve Resolution 2018-08 for a proposed lot split at 220 East Tradewinds Road.

**CONSENT**

---

**303. Community Development Department**

Scan with your smart device to view electronically

**REQUEST:**

The Community Development Department requesting City Commission authorization to approve Resolution 2018-09 and enter into a Community Development Block Grant (CDBG) Cooperation Agreement with Seminole County.

**FISCAL IMPACT:**

Resolution 2018-09 and the City's execution of the CDBG Agreement have no fiscal impact. Any funding requested through the CDBG program for particular projects, and any associated fiscal impacts, would be submitted separately for City Commission approval.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the City Commission approve Resolution 2018-09 and authorize the City to enter into a Community Development Block Grant (CDBG) Cooperation Agreement with Seminole County, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

**CONSENT****304. Community Development Department**

Scan with your smart device to view electronically

**REQUEST:**

The Community Development Department requesting the City Commission: 1) validate the Staff recommendation finding the Integra 360 Phase 2 sitework to be built in substantial accordance with the Final Engineering plans, subject to the enclosed punchlist; and 2) accept the public infrastructure improvements for ownership and maintenance.

**FISCAL IMPACT:**

There is no fiscal impact associated with this site acceptance.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends that the City Commission: 1) validate the Staff recommendation finding the Integra 360 Phase 2 sitework to be built in substantial accordance with the Final Engineering plans, subject to the attached punchlist; and 2) accept the public infrastructure improvements for ownership and maintenance.

**CONSENT****305. Office of the City Clerk**

Scan with your smart device to view electronically

**REQUEST:**

The City Clerk is requesting the City Commission Review and Approve the Monday, April 23, 2018 City Commission Regular Meeting Minutes.

**FISCAL IMPACT:**

There is no fiscal impact related to this Agenda Item.



**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the City Commission review and consider offering their Approval of the Monday, April 23, 2018 City Commission Regular Meeting Minutes.

**PUBLIC HEARINGS AGENDA****PUBLIC HEARINGS**

---

400. Not Used

**REGULAR AGENDA****REGULAR**

---

500. Finance and Administrative Services Department



Scan with your smart device to view electronically

**REQUEST:**

The Finance and Administrative Services Department requests the Mayor and City Commission review the information in this Agenda Item regarding City Attorney/Legal Services and provide staff with further direction as deemed appropriate.

**FISCAL IMPACT:**

The 2018 budget for legal services is \$235,000. The fiscal impact will be determined by the City Commission's decision and direction relative to this RFP.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

**RECOMMENDATION:**

Staff recommends the Commission receive this information and provide any direction that it deems appropriate.

**REGULAR**

---

**501. Office of the City Clerk**

Scan with your smart device to view electronically

**REQUEST:**

Office of the City Clerk is requesting the Mayor and City Commission review the information in this Agenda Item regarding possible Board and Committee openings, specifically on the Bicycle and Pedestrian Advisory Committee, the Code Enforcement Board, the Oak Forest Wall and Beautification District Advisory Committee, the Planning and Zoning Board/Local Planning Agency, and the Tusawilla Lighting and Beautification District, and make any Appointments/Reappointments as applicable.

**FISCAL IMPACT:**

There is no noted Fiscal Impact related to any of these Appointments/Reappointments referenced in this Agenda Item.

**COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

The Mayor and City Commission will be informed under separate cover about the openings/vacancies noted in this Agenda Item.

The (Advisory) Board and Committee Members noted in this Agenda Item have all been notified, and those interested in Reappointment, and have submitted an updated Board/Committee Application will be added to Dropboxes.

Additionally, the Mayor and City Commission will be informed about the Board/Committee Applications and related information on file and in dropboxes.

**RECOMMENDATION:**

Staff recommends that the following Appointments/Reappointments be made with an individual Motion for each Nomination please:

**SEAT ONE APPOINTMENT: COMMISSIONER JEAN HOVEY**

Oak Forest Wall and Beautification District Advisory Committee

Vacant Seat

Term Expires: August 2019

**SEAT TWO APPOINTMENTS: COMMISSIONER KEVIN CANNON**

Oak Forest Wall and Beautification District Advisory Committee

Mr. William Hogaboom - Would like to be Reappointed

Term Expires: August 2018

Planning and Zoning Board/Local Planning Agency

Mr. Bart Phillips - Would like to be Reappointed

Term Expires: July 2018

**SEAT THREE APPOINTMENT: COMMISSIONER KEN GREENBERG**

Code Enforcement Board

Ms. Carole Giltz - Would like to be Reappointed

Term Expires: July 2018

Tusawilla Lighting and Beautification District Advisory Committee

Ms. Ellen Paul - Would like to be Reappointed

Term Expires: July 2018

**SEAT FOUR APPOINTMENTS: DEPUTY MAYOR CADE RESNICK**

Oak Forest Wall and Beautification District Advisory Committee

Mr. Robert Carril - Would like to be Reappointed

Term Expires: August 2018

Planning and Zoning Board/Local Planning Agency

Ms. Sarah Miller – DOES NOT want to be Reappointed

Term Expires: July 2018

**SEAT FIVE APPOINTMENTS: COMMISSIONER GEOFF KENDRICK**

Bicycle and Pedestrian Advisory Committee

Vacant Seat

(Partial) Term Expires: February 1, 2021

Oak Forest Wall and Beautification District Advisory Committee

Vacant Seat

Term Expires: August 2019

Tusawilla Lighting and Beautification District Advisory Committee

Mr. Kevin McCann – Would like to be Reappointed

Term Expires: July 2018

**AT LARGE APPOINTMENT: THE MAYOR OR ANY COMMISSIONER**

Code Enforcement Board

Mr. Dennis Robinson - Would like to be Reappointed

Term Expires: July 2018

**OTHER MAYOR/COMMISSION APPOINTMENTS:**

Included in this Agenda Item is the ability for the Mayor and/or any City Commission Member to make any other Appointment(s) that are deemed pertinent.

If any Appointment(s) are not made at this Meeting, subsequent Agenda Items can be brought forward on upcoming City Commission Meeting Agendas.

**REPORTS**

**REPORTS**

---

**600. Office of the City Attorney - Anthony A. Garganese, Esquire**

**REPORTS**

---

**601. Office of the City Manager - Kevin L. Smith**

**REPORTS**

---

**602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC**

**REPORTS**

---

**603. Office of Commissioner Seat Three - The Honorable Ken Greenberg**

**REPORTS**

---

**604. Office of Commissioner Seat Four/Deputy Mayor - The Honorable Cade Resnick**

**REPORTS**

---

**605. Office of Commissioner Seat Five - The Honorable Geoff Kendrick**

**REPORTS**

---

**606. Office of the Mayor - The Honorable Charles Lacey**

**REPORTS**

---

**607. Office of Commissioner Seat One - The Honorable Jean Hovey**

**REPORTS**

---

**608. Office of Commissioner Seat Two - The Honorable Kevin Cannon**

## **PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

## **ADJOURNMENT**

---

---

### **❖ PUBLIC NOTICE ❖**

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.

---

---