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# CITY OF WINTER SPRINGS, FLORIDA



## CITY COMMISSION

## AGENDA

## REGULAR MEETING

**MONDAY, FEBRUARY 26, 2018 - 5:15 P.M.**

**CITY HALL - COMMISSION CHAMBERS  
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey  
Deputy Mayor Cade Resnick - Seat Four  
Commissioner Jean Hovey - Seat One  
Commissioner Kevin Cannon - Seat Two  
Commissioner Geoff Kendrick - Seat Five



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**PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING**

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## **CALL TO ORDER**

Roll Call

Invocation

Pledge of Allegiance

Agenda Changes

## **AWARDS AND PRESENTATIONS**

### **AWARDS AND PRESENTATIONS**

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**100. Not Used**

## **INFORMATIONAL AGENDA**

### **INFORMATIONAL**

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**200. Not Used**

## **PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

## CONSENT AGENDA

### CONSENT

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#### 300. Community Development Department



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#### **REQUEST:**

The Community Development Department is requesting City Commission authorization of \$170,000 for Universal Engineering Sciences' performance of Professional Building Department Services.

#### **FISCAL IMPACT:**

The requested authorization in the amount of \$170,000 is funded by the Development Services Enterprise Fund.

#### **COMMUNICATION EFFORTS:**

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

#### **RECOMMENDATION:**

Staff recommends City Commission authorization of \$170,000 for Universal Engineering Sciences' performance of Professional Building Department Services, and authorize the City Manager and the City Attorney to prepare and execute any and all applicable documents.

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**CONSENT****301. Community Development Department**

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**REQUEST:**

The Community Development Department requesting the City Commission: 1) validate the Staff recommendation finding the Red Bug Self Storage sitework to be built in substantial accordance with the Final Engineering plans, subject to the enclosed punchlist; and 2) accept the public infrastructure improvements for ownership and maintenance.

**FISCAL IMPACT:**

There is no fiscal impact associated with this agenda item.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends that the City Commission validate the Staff recommendation finding the Red Bug Self Storage sitework to be built in substantial accordance with the Final Engineering plans, subject to satisfactory completion of the remaining open punchlist items.

## CONSENT

**302. Utility Department**

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**REQUEST:**

The Utility Department requesting City Commission approval to award a contract to Layne Inliner, LLC in the amount of \$243,819.50 plus a 2% contingency to perform Sanitary Sewer Line Rehabilitation, piggybacking off of the City of Orlando Contract (No. IFB 16-0007) for Cured-in-Place Pipe (CIPP) Rehabilitation.

**FISCAL IMPACT:**

Funding is appropriated in the Utility Enterprise Fund Construction in Progress (CIP) line code for sewer and manhole relining for FY2018. The project cost of \$243,819.50 will be paid from this fund.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends the City Commission authorize piggybacking off of the City of Orlando Contract No. IFB 16-0007 with Layne Inliner, LLC for the rehabilitation of sanitary sewer lines at a cost of \$243,819.50 plus a 2% contingency, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

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**CONSENT****303. Utility Department**

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**REQUEST:**

The Utility Department requesting City Commission approval to award a contract to Danus Utilities Inc. in the amount of \$42,657.00 plus a 10% contingency for replacement of Lift Station 5W force main pipe at Gee Creek.

**FISCAL IMPACT:**

The project cost is \$42,657.00 plus a 10% contingency funded by the Utility Enterprise Fund Construction in Progress (CIP) line code.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends the City Commission authorize Danus Utilities Inc. to perform the force main reroute, 6" plug valve install, and 2" air release valve install at Lift Station 5W at Gee Creek in the amount of \$42,657.00 plus a 10% contingency, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

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**CONSENT****304. Office of the City Clerk**

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**REQUEST:**

The City Clerk is requesting the City Commission Review and Approve the Monday, February 12, 2018 City Commission Regular Meeting Minutes.

**FISCAL IMPACT:**

There is no fiscal impact related to this Agenda Item.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends the City Commission review and consider offering their Approval of the Monday, February 12, 2018 City Commission Regular Meeting Minutes.

## **PUBLIC HEARINGS AGENDA**

### **PUBLIC HEARINGS**

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#### **400. Community Development Department**



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#### **REQUEST:**

The Community Development Department, City Manager, and City Attorney's Office request that the City Commission hold a Public Hearing to consider the First Reading of Ordinance 2018-01, which proposes the prohibition of medical marijuana treatment center dispensing facilities within the City of Winter Springs.

#### **FISCAL IMPACT:**

There is no direct fiscal impact related to the City Commission's adoption of Ordinance 2018-01.

#### **COMMUNICATION EFFORTS:**

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This ordinance was advertised for First Reading in the Orlando Sentinel on Sunday, February 18, 2018.

#### **RECOMMENDATION:**

Staff recommends the City Commission approve the First Reading of Ordinance 2018-01.



## REGULAR AGENDA

### REGULAR

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#### 500. Office of the City Manager



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#### **REQUEST:**

City Manager requesting the City Commission discuss the current policies governing Mayor and Commission travel.

#### **FISCAL IMPACT:**

At this time, there is no Fiscal Impact related to this discussion.

#### **COMMUNICATION EFFORTS:**

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#### **RECOMMENDATION:**

Staff recommends the City Commission discuss the current policies governing Mayor and Commission travel and provide direction as deemed appropriate.

**REGULAR**

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**501. Office of the City Attorney**

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**REQUEST:**

Office of the City Attorney requests the Commission approve Resolution No. 2018-06 declaring a vacancy in City Commission District 3 Seat, and take whatever action the City Commission deems legally necessary to fill the District 3 Seat vacancy on the City Commission pursuant to Section 4.08(c) of the City Charter.

**FISCAL IMPACT:**

There is no direct fiscal impact related to the City Commission's consideration of this Agenda Item.

**COMMUNICATION EFFORTS:**

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**RECOMMENDATION:**

Staff recommends the City Commission approve Resolution No. 2018-06 declaring a vacancy in Commission District 3, and take whatever action the City Commission deems legally necessary to fill the District 3 Seat vacancy on the City Commission pursuant to Section 4.08(c) of the City Charter.

**REPORTS****REPORTS**

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**600. Office of the City Attorney - Anthony A. Garganese, Esquire**

**REPORTS**

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**601. Office of the City Manager - Kevin L. Smith**

**REPORTS**

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**602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC**

**REPORTS**

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**603. Office of Commissioner Seat Four/Deputy Mayor - The Honorable Cade Resnick**

**REPORTS**

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**604. Office of Commissioner Seat Five - The Honorable Geoff Kendrick**

**REPORTS**

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**605. Office of the Mayor - The Honorable Charles Lacey**

**REPORTS**

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**606. Office of Commissioner Seat One - The Honorable Jean Hovey**

**REPORTS**

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**607. Office of Commissioner Seat Two - The Honorable Kevin Cannon**

**REPORTS**

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**608. Office of Commissioner Seat Three**

## **PUBLIC INPUT**

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

## **ADJOURNMENT**

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### **❖ PUBLIC NOTICE ❖**

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.

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