
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, JANUARY 14, 2019 - 5:15 P.M.

**CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Commissioner/Deputy Mayor Kevin Cannon - Seat Two
Commissioner Jean Hovey - Seat One
Commissioner Ted Johnson - Seat Three
Commissioner TiAnna Hale - Seat Four
Commissioner Geoff Kendrick - Seat Five



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

INFORMATIONAL

200. Community Development Department



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REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff recommends the City Commission receive and review the information provided.

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Finance and Administrative Services Department



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REQUEST:

Finance and Administrative Services Department requests Commission authorization to dispose of surplus assets according to the attached disposition sheet(s).

FISCAL IMPACT:

There is no cost to dispose of these surplus assets. The City receives revenue generated from items sold at auction.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission approve the disposition of the attached list of surplus assets.

CONSENT**301. Parks and Recreation Department**

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REQUEST:

The Parks and Recreation Department requesting Commission consider awarding RFP 012-18-SB for the replacement of parks playground equipment to Bliss Products and Services, Inc. for the Central Winds Park project, and to Legacy Construction Services Group for the Trotwood Park and Torcaso Park projects. Additionally, authorizing the City Manager and City Attorney to negotiate, prepare and execute any and all applicable contract documents.

FISCAL IMPACT:

Project cost is \$990,132.00, plus a 15% contingency (\$148,519.80), which will be funded from the Park's Dept. FY19 Capital Budget.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission Award RFP 012-18-SB for the replacement of parks playground equipment to Bliss Products and Services, Inc. for the Central Winds Park project and Legacy Construction Services Group for the Trotwood Park and Torcaso Park projects. Additionally, authorizing the City Manager and City Attorney to negotiate, prepare and execute any and all applicable contract documents consistent with this agenda item.

CONSENT**302. Office of the City Clerk**

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, December 10, 2018 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, December 10, 2018 City Commission Regular Meeting Minutes.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Office of the City Manager



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REQUEST:

The City Attorney and City Manager recommend that the City Commission conduct a public hearing and consider, at its discretion, adopting Ordinance No. 2018-08 on Second and Final Reading amending the start time for regular City Commission meetings to 6:30 p.m.

FISCAL IMPACT:

There is no direct fiscal impact related to the adoption of the Ordinance other than staff and attorney time to prepare the Ordinance.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission conduct a public hearing and consider, at its discretion, adopting Ordinance No. 2018-08 on Second and Final Reading amending the start time for regular City Commission meetings to 6:30 p.m.

PUBLIC HEARINGS

401. Office of the City Manager

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REQUEST:

At the previous direction of the City Commission, the City Attorney and City Manager recommend that the City Commission consider Ordinance No. 2019-01 on First Reading amending the City Commission Rules and Procedures (Sec. 2-27, City Code) regarding agenda items and reports; specifically expressly permitting the mayor and any city commissioner to place a matter on a City Commission agenda for timely consideration and action.

FISCAL IMPACT:

There is no direct fiscal impact related to the adoption of the Ordinance other than staff and attorney time to prepare the Ordinance.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff recommends that the City Commission conduct a public hearing and consider, at its discretion, passing Ordinance No. 2019-01 on First Reading amending the City Commission Rules and Procedures (Sec. 2-27, City Code) regarding agenda items and reports; specifically expressly permitting the mayor and any city commissioner to place a matter on a City Commission agenda for timely consideration and action.

REGULAR AGENDA

REGULAR

500. Office of the City Clerk



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REQUEST:

Office of the City Clerk is requesting that the City Commission make the remaining appointments to the seven member 2019 Districting Commission, pursuant to Section 4.02 of the Charter of the City of Winter Springs.

FISCAL IMPACT:

This agenda item is for making remaining appointments to the 2019 Winter Springs Districting Commission and it has no fiscal impact.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission appoint the remaining members which will comprise the 2019 Districting Commission, as set forth in the provisions of Section 4.02 of the City Charter.

REGULAR

501. Office of the City Clerk

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REQUEST:

The City Clerk is requesting the Mayor and City Commission review the information in this Agenda Item regarding possible Advisory Committee openings, specifically on the Bicycle and Pedestrian Advisory Committee, and the Parks and Recreation Advisory Committee and make any Appointments/Reappointments as applicable.

FISCAL IMPACT:

There is no noted Fiscal Impact related to any of these Appointments/Reappointments referenced in this Agenda Item.

COMMUNICATION EFFORTS:

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The Mayor and City Commission will be informed under separate cover about the opening/vacancies noted in this Agenda Item.

The (Advisory) Board and Committee Members noted in this Agenda Item have all been notified, and those interested in Reappointment, and if applicable, any submitted Board/Committee Applications will be added to Dropboxes.

Additionally, the Mayor and City Commission will be informed about the Board/Committee Applications and related information on file and in Dropboxes.

RECOMMENDATION:

Staff recommends that the following Appointments/Reappointments be made with an individual Motion for each Nomination please:

SEAT TWO APPOINTMENTS: DEPUTY MAYOR/COMMISSIONER KEVIN CANNON***Bicycle and Pedestrian Advisory Committee:***

Mr. Michael Ferrante - Has informed Staff that he would like to be Reappointed

Term would be a new full four (4) year Term of Office

Term Expires: February 1, 2019

Parks and Recreation Advisory Committee:

Mr. Arthur Gallo – Has submitted a new Application for Reappointment

Term would be a new full four (4) year Term of Office

Term Expires: February 1, 2019

SEAT FOUR APPOINTMENTS: COMMISSIONER TIANNA HALE***Bicycle and Pedestrian Advisory Committee:***

Ms. Jennifer Cardenas – Has not responded to Staff

Term would be a new full four (4) year Term of Office

Term Expires: February 1, 2019

Parks and Recreation Advisory Committee:

Mr. Rick Lecky - Has submitted a new Application for Reappointment

Term would be a new full four (4) year Term of Office

Term Expires: February 1, 2019

SEAT FIVE APPOINTMENT: COMMISSIONER GEOFF KENDRICK***Bicycle and Pedestrian Advisory Committee:***

Vacant Seat

Term would be a partial Term of Office

(Partial) Term Expires: February 1, 2021

OTHER MAYOR/COMMISSION APPOINTMENTS:

Included in this Agenda Item is the ability for the Mayor and/or any City Commission Member to make any other Appointment(s) that are deemed pertinent.

If any requested Appointment(s) are not made at this Meeting, subsequent Agenda Item(s) can be brought forward on upcoming City Commission Meeting Agendas.

REPORTS

REPORTS

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat One - The Honorable Jean Hovey

REPORTS

604. Office of Commissioner Seat Two/Deputy Mayor - The Honorable Kevin Cannon

REPORTS

605. Office of Commissioner Seat Three - The Honorable Ted Johnson

REPORTS

606. Office of Commissioner Seat Four - The Honorable TiAnna Hale

REPORTS

607. Office of Commissioner Seat Five - The Honorable Geoff Kendrick

REPORTS

608. Office of the Mayor - The Honorable Charles Lacey

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.
