
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, MARCH 11, 2019 - 6:30 P.M.

**CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Commissioner/Deputy Mayor Kevin Cannon - Seat Two
Commissioner Jean Hovey - Seat One
Commissioner Ted Johnson - Seat Three
Commissioner TiAnna Hale - Seat Four
Commissioner Geoff Kendrick - Seat Five



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100 Not Used.

INFORMATIONAL AGENDA

INFORMATIONAL

200. Community Development Department



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REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff recommends the City Commission receive and review the information provided.

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Parks and Recreation Department



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REQUEST:

The Parks and Recreation Department requests the City Commission approve the naming of the newly constructed pavilion at Trotwood Park in honor and memory of former Commissioner Pam Carroll; the official name would be the "Pamela A. Carroll Memorial Pavilion".

FISCAL IMPACT:

The only incremental cost of approval of this request is the cost of the related permanent memorial plaque. This is estimated at \$3,500.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission officially name the new pavilion at Trotwood Park, the "Pamela A. Carroll Memorial Pavilion" in honor and memory of former Commissioner Pam Carroll.

CONSENT**301. Public Works Department**

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REQUEST:

Public Works Department requests the City Commission authorize a change order in the amount of \$3,241.90 to The Middlesex Corporation for the additional overages incurred due to unforeseen pavement conditions during resurfacing of the City Hall parking lot.

FISCAL IMPACT:

The requested funds for an additional 4% contingency is \$3,241.90, for a total authorization of \$99,200.40, funded by the Infrastructure Surtax Fund (3rd Generation Sales Tax).

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission authorize a change order in the amount of \$3,241.90 to The Middlesex Corporation for the additional overages incurred due to unforeseen pavement conditions during resurfacing of the City Hall parking lot. This amount will be funded by the Infrastructure Surtax Fund (3rd Generation Sales Tax).

CONSENT**302. Finance and Administrative Services Department**

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REQUEST:

The City Manager and Finance and Administrative Services Director request that the City Commission approve the FY 2020 Budget Calendar.

FISCAL IMPACT:

The outcome of the budget workshop will determine the financial and operational direction of the City of Winter Springs for FY 2020.

COMMUNICATION EFFORTS:

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Additionally, the FY 2020 budget calendar will be published on the City's website within one week of approval.

RECOMMENDATION:

Staff recommends that the City Commission approve the FY 2020 Budget Calendar or amend it as deemed necessary.

CONSENT

303. Office of the City Clerk

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, February 18, 2019 (6:00 PM) City Commission Special Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, February 18, 2019 (6:00 PM) City Commission Special Meeting Minutes.

CONSENT

304. Office of the City Clerk

Scan with your smart device to view electronically

REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, February 18, 2019 (6:30 PM) City Commission Special Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, February 18, 2019 (6:30 PM) City Commission Special Meeting Minutes.

CONSENT

305. Office of the City Clerk

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, February 25, 2019 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, February 25, 2019 City Commission Regular Meeting Minutes.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Office of the City Attorney



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REQUEST:

The City Attorney requests that the City Commission consider passing Ordinance No. 2019-03 on First Reading, authorizing the conveyance of land in furtherance of a Developer's Agreement, dated January 8, 2018, and memorializing by ordinance and ratifying a conveyance of land to the State of Florida for the "missing link" for the Cross-Seminole Trail pursuant to an Exchange Agreement, dated February 12, 2018.

FISCAL IMPACT:

There is no direct fiscal impact related to the adoption of the Ordinance other than staff and attorney time to prepare the Ordinance and complete the conveyance of the Nub Property to 419 Metal and Auto Recycling Center, Inc.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission consider passing Ordinance No. 2019-03 on First Reading, authorizing the conveyance of land in furtherance of a Developer's Agreement, dated January 8, 2018, and memorializing by ordinance and ratifying a conveyance of land to the State of Florida for the "missing link" for the Cross-Seminole Trail pursuant to an Exchange Agreement, Dated February 12, 2018.

REGULAR AGENDA

REGULAR

500. Office of the City Manager



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REQUEST:

Office of the City Manager request the City Commission decide how they want to recognize the departing City Manager, Kevin L. Smith.

FISCAL IMPACT:

Any fiscal impact will be determined depending on what the City Commission decides upon.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission consider this matter and make any decision the City Commission deems applicable.

REGULAR**501. Office of the City Manager**

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REQUEST:

City Manager requesting the Commission consider designating an interim City Manager and options for proceeding with procurement of a permanent City Manager.

FISCAL IMPACT:

There is no fiscal impact related to this agenda item at this time.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission consider the following and provide action/direction as deemed appropriate:

1. Appoint an Interim City Manager to serve until a permanent Manager is appointed or other time-certain.
2. Consider a strategy/process for procuring a permanent City Manager.

REPORTS**REPORTS**

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat Five - The Honorable Geoff Kendrick

REPORTS

604. Office of the Mayor - The Honorable Charles Lacey

REPORTS

605. Office of Commissioner Seat One - The Honorable Jean Hovey

REPORTS

606. Office of Commissioner Seat Two/Deputy Mayor - The Honorable Kevin Cannon

REPORTS

607. Office of Commissioner Seat Three - The Honorable Ted Johnson

REPORTS

608. Office of Commissioner Seat Four - The Honorable TiAnna Hale

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.
