



CITY COMMISSION

REGULAR MEETING

MINUTES

MONDAY, DECEMBER 9, 2019 AT 6:30 PM

CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

The Regular Meeting of Monday, December 9, 2019 of the City Commission was called to Order by Mayor Charles Lacey at 6:30 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Mayor Charles Lacey, present
Deputy Mayor Kevin Cannon, present
Commissioner Jean Hovey, present
Commissioner Ted Johnson, present
Commissioner TiAnna Hale, present
Commissioner Geoff Kendrick, present
City Manager Shawn Boyle, present
City Attorney Anthony A. Garganese, present
Assistant to the City Clerk Christian Gowan, present

A moment of silence was held, followed by the Pledge of Allegiance.

Mayor Lacey said, "Commissioners, I'd like to see if we could adopt the agenda, but with one addition, I'd like to add at the end – Item 503 which would be for the purpose of accepting the Clerk's retirement and discussing a follow-on plan after that. Are there any other requests to change the agenda?"

Commissioner Hale noted she would like to have a discussion on City employees having a paid holiday December 26, 2019 and December 31, 2019.

After brief discussion, this item was proposed as Item 504.

Mayor Lacey asked, "May we adopt the agenda without objection?"

No objection noted. The agenda was considered adopted.

AWARDS AND PRESENTATIONS

100. Seminole County Clerk of the Court Grant Maloy to provide a Presentation

Mr. Grant Maloy, Seminole County Clerk of the Circuit Court and Comptroller, Post Office Box 8099, Sanford, FL; thanked the Mayor and Commission for inviting him and gave a presentation reviewing the duties, services, and programs of the Office of the County Clerk and Comptroller.

In reference to Winter Springs, Mr. Maloy mentioned that in the months from August to October there was about ninety thousand dollars (\$90,000.00) collected in traffic citations. Furthermore, he commended the Winter Springs Police Department for utilizing electronic citations with 96.5% of citations coming through electronically

The Commission thanked Mr. Maloy for attending and sharing this important information.

101. David Martin to give an Update on the Cross Seminole Trail

Mr. Chris Caldwell, Parks and Recreation Director, introduced *Mr. Tony Nelson, P.E., Deputy County Engineer/ Deputy Public Works Director, Seminole County Engineering Division* and *Mr. David Martin, P.E., Project Manager, Seminole County Engineering Division, 100 East 1st Street, Sanford, FL.*

Mr. Martin spoke of two outstanding issues, both dealing with the CSX Railroad, a construction agreement and the need for an easement for the crossing of the trail. Continuing, Mr. Martin said, "We are working on both of those issues, and we are hoping to have the easement executed in March of next year (2020)... Next week we are going to be advertising for construction of the trail, because we want to be ready to go as soon as we can put a shovel in the ground and hopefully even start before we get the crossing if we can get that blessing to proceed at risk."

Brief discussion followed on ADA (Americans with Disabilities Act) compliance and the Commission thanked Mr. Martin and Mr. Nelson for providing an update.

102. PFM Investments Presentation with Steve Alexander

Ms. Kelly Balagia, Finance Director, introduced Mr. Steven Alexander from PFM to give a brief presentation on the highlights of the most recent Quarterly Investment Report.

Mr. Steven Alexander, CTP, CGFO, CPPT, Managing Director, PFM, 300 South Orange Avenue, Suite 1170, Orlando, FL; spoke about expectations, rate cuts, and mentioned, "We ended up with a rate around three percent (3%) which I think is pretty close in line with the benchmark, and which was, in fact, your highest performing return for quite some time given where interest rates have been over the last five (5) or six (6) years."

Discussion followed on the outlook and the strategy going forward.

Mr. Alexander concluded by commending the City Manager and staff for their cooperation and communication.

INFORMATIONAL AGENDA

200. Current Community Development Projects Summary

No discussion.

201. East Central Florida Regional Planning Council Preliminary Survey Results

This Agenda Item was not discussed.

PUBLIC INPUT

Mayor Lacey opened "Public Input".

Mr. James Evans, 217 Almaden Court, Winter Springs, Florida; memorialized his friend and longtime Winter Springs resident Carlin DiAngelo.

Ms. Gina Schafer, Winter Springs Village, Winter Springs, Florida; thanked Commissioners that have held Town Hall meetings, asked those who have not to consider holding similar events in the coming months, and wished everyone a Merry Christmas.

Mayor Lacey closed "Public Input".

CONSENT AGENDA

300. Permanent Bypass Pumps for Lift Stations

No discussion.

301. 2020 City of Winter Springs Community Events Calendar

There was no discussion on this Agenda Item.

302. UCF Incubator Contract Extension

No discussion.

303. Minutes from the Monday, November 18, 2019 City Commission Regular Meeting

This Agenda Item was not discussed.

"MOTION TO APPROVE CONSENT AGENDA." MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER HALE. DISCUSSION.

VOTE:

COMMISSIONER HALE: AYE
COMMISSIONER KENDRICK: AYE
COMMISSIONER JOHNSON: AYE
DEPUTY MAYOR CANNON: AYE
COMMISSIONER HOVEY: AYE
MOTION CARRIED.

PUBLIC HEARINGS AGENDA

400. Winter Springs Townhomes

Mr. Christopher Schmidt, Community Development Director introduced the agenda item, gave a brief overview of the property, and then spoke of a contractual obligation on the property.

Deputy Mayor Cannon asked if additional language could be added to the proposed Development Agreement as 7.0(d), stipulating that short-term rentals and commercial uses not be permitted in the townhomes.

The applicant was agreeable to the request and City Attorney Anthony A. Garganese noted that this could be done in the planning process.

Mayor Lacey opened "Public Input" for this Agenda Item.

Mr. James Evans, 217 Almaden Court, Winter Springs, FL; Noted his hope that proposed green space would not be an unfunded mandate and urged the Commission to honor the spirit of the agreement.

Ms. Gina Shafer, Winter Springs Village, Winter Springs, FL; Mentioned she attended the Planning and Zoning Board Meeting, that the project was close to her home, and expressed concerns about accessibility for emergency vehicles and potential maintenance costs of land.

Mayor Lacey closed "Public Input" for this Agenda Item.

Mr. Dan Edwards, Vice President of Land, Dream Finders Homes, 8529 South Park Circle, Suite 830, Orlando, Florida, thanked the Commission and noted that the applicant was in agreement with the staff report.

Deputy Mayor Cannon noted that he wanted definitive information from the Seminole County School Board concerning school capacity.

"MOTION TO POSTPONE THIS AGENDA ITEM TO A DATE CERTAIN OF JANUARY 13, 2020." MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER HALE. DISCUSSION.

VOTE:

COMMISSIONER JOHNSON: AYE

DEPUTY MAYOR CANNON: AYE

COMMISSIONER HALE:

ATTORNEY GARGANESE ASKED TO BE RECOGNIZED AND ADVISED THAT THE APPLICANT HAD THE RIGHT TO RESPOND.

Mr. Rob Rosen, Esquire, Burr Forman, 200 South Orange Avenue, Suite 800, Orlando, Florida and Mr. Batey McGraw, National Vice President of Land, Dream Finders Homes, 14701 Phillips Highway, Jacksonville, Florida; representatives of the applicant, expressed concern and urged the Commission to vote on the application before them.

“MOTION TO EXTEND THROUGH THE END OF THE AGENDA.” MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER JOHNSON. THE MOTION TO EXTEND PASSED WITH UNANIMOUS CONSENT.

DEPUTY MAYOR CANNON NOTED THAT HE WAS WILLING TO WITHDRAW THE MOTION TO POSTPONE AND ASKED THAT AN AGENDA ITEM BE PLACED ON THE AGENDA IN JANUARY TO DISCUSS THE INTERLOCAL AGREEMENT WITH THE SEMINOLE COUNTY SCHOOL BOARD.

MAYOR LACEY ASKED IF THERE WAS OBJECTION TO WITHDRAWING THE MOTION TO POSTPONE. COMMISSIONER HALE OBJECTED.

DISCUSSION FOLLOWED ON THE SCOPE OF THE APPLICATION THAT THE COMMISSION WAS CONSIDERING.

IN REFERENCE TO THE MOTION TO POSTPONE, DEPUTY MAYOR CANNON AGAIN EXPRESSED A DESIRE TO WITHDRAW THE MOTION. MAYOR LACEY ASKED, “IS THERE ANY OBJECTION TO THE WITHDRAWAL OF THE MOTION?”

MOTION TO POSTPONE WITHDRAWN WITH UNANIMOUS CONSENT

Attorney Garganese read the Staff Recommendation

“MOTION TO APPROVE ITEM 400 WITH THE REVISED/AMENDED DEVELOPMENT AGREEMENT TO PUT THE ADDITIONAL SAFEGUARDS UNDER 7.0(D) AGAINST SHORT-TERM RENTALS AND COMMERCIAL USE OF THE TOWNHOME RESIDENCE, AND THAT THAT WILL BE A NON-REVOCABLE PROVISION IN THE RECORDED DOCUMENTS OF THE TOWNHOMES.” MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER HALE. DISCUSSION.

VOTE:
DEPUTY MAYOR CANNON: AYE
COMMISSIONER JOHNSON: AYE
COMMISSIONER HOVEY: AYE
COMMISSIONER KENDRICK: NAY
COMMISSIONER HALE: AYE
MOTION CARRIED.

401. Approve on First Reading Ordinance No. 2019-11 granting a new Non-Exclusive Solid Waste Franchise to WCA of Florida, LLC. (“WCA”) to provide solid waste disposal services to school facilities owned and operated by the School District of Seminole County, Florida and located within the jurisdictional limits of the City.

Ms. Balagia briefly introduced the agenda item.

Mayor Lacey asked for a motion to read by title only.

“SO MOVED.” MOTION BY COMMISSIONER HOVEY. SECONDED BY COMMISSIONER JOHNSON. DISCUSSION.

MOTION PASSED WITHOUT OBJECTION.

Attorney Garganese read Ordinance 2019-11 by “Title” only.

Mayor Lacey opened “Public Input” for this Agenda Item.

No one addressed the City Commission at this time.

Mayor Lacey closed “Public Input” for this Agenda Item.

“MOTION TO APPROVE.” MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER KENDRICK. DISCUSSION.

VOTE:
COMMISSIONER HOVEY: AYE
COMMISSIONER HALE: AYE
COMMISSIONER KENDRICK: AYE
COMMISSIONER JOHNSON: AYE
DEPUTY MAYOR CANNON: AYE
MOTION CARRIED

REGULAR AGENDA

500. Granicus Content Management System

Casey Howard, IT and Administrative Services Director briefly described Granicus and its capabilities for the City saying, "The goal is to create templates and processes that will be user friendly and further engage the citizens in the agenda process." Ms. Howard then introduced two representatives from Granicus, *Mr. Alex Chacon, Account Executive*, and *Mr. Jesse Wallace, Solutions/Technical Engineer, Granicus, 1999 Broadway, Suite 3600, Denver, CO* who gave a demonstration of the software.

"I MAKE A MOTION THAT WE GO FORWARD WITH THE GRANICUS CONTRACT AND THAT WE DELEGATE TO THE CITY MANAGER (OR HIS DESIGNEE), THE MANAGEMENT, OVERSIGHT, AND SUPERVISION, OF THE IMPLEMENTATION OF GRANICUS AND ALSO THE ELECTRONIC ARCHIVING OF OTHER DOCUMENTS AS WE DISCUSSED AND THAT THE POINT OF REPORT BE TO THE CITY MANAGER. THAT WOULD INCLUDE THE CITY CLERK'S OFFICE." MOTION BY DEPUTY MAYOR CANNON. SECONDED BY COMMISSIONER KENDRICK. DISCUSSION.

VOTE:

COMMISSIONER JOHNSON: AYE

COMMISSIONER HOVEY: AYE

COMMISSIONER KENDRICK: AYE

DEPUTY MAYOR CANNON: AYE

COMMISSIONER HALE: AYE

MOTION CARRIED.

501. Deputy Mayor Nomination

Mayor Lacey briefly explained the process and opened the floor for nominations.

Commissioner Kendrick nominated Commissioner Jean Hovey and Deputy Mayor Cannon nominated Commissioner Ted Johnson.

"MOVE TO CLOSE NOMINATIONS." MOTION BY DEPUTY MAYOR CANNON. MAYOR LACEY ASKED IF THERE WAS OBJECTION TO CLOSING NOMINATIONS. NO OBJECTIONS WERE MADE.

VOTE:

**COMMISSIONER KENDRICK: HOVEY
COMMISSIONER JOHNSON: JOHNSON
COMMISSIONER HOVEY: JOHNSON
COMMISSIONER HALE: JOHNSON
DEPUTY MAYOR CANNON: JOHNSON
MOTION CARRIED**

502. Appointment Opportunities to the Bicycle and Pedestrian Advisory Committee, Board of Trustees, Code Enforcement Board, and the Parks and Recreation Advisory Committee

Mayor Lacey asked if any Commissioners had appointments to Boards/Committees to make.

“MOTION TO NAME LORETTA AMES TO THE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE.” MOTION BY COMMISSIONER KENDRICK. SECONDED BY COMMISSIONER CANNON. DISCUSSION.

VOTE:

**COMMISSIONER HOVEY: AYE
COMMISSIONER HALE: AYE
COMMISSIONER KENDRICK: AYE
COMMISSIONER CANNON: AYE
DEPUTY MAYOR JOHNSON: AYE**

MOTION CARRIED.

503. ADD-ON – Acceptance of City Clerk’s Retirement and Discussion of Follow-On Plan

Mayor Lacey introduced the item, needed due to the abrupt retirement of Andrea Lorenzo-Luaces, and noted the need to accept her retirement, declare the office vacant, and set up a process for selecting a permanent replacement. Continuing, Mayor Lacey suggested Assistant to the City Clerk Christian Gowan serve as Interim City Clerk.

Discussion followed on the advertising process and proposed salary range.

“MOTION TO ACCEPT, WITH HEARTFELT GRATITUDE, THE RESIGNATION OF CITY CLERK ANDREA LORENZO-LUACES. ON AN INTERIM WE APPOINT CHRISTIAN GOWAN TO SERVE AS INTERIM CLERK AT A SALARY OF SIXTY THOUSAND (\$60,000.00), THAT WE AUTHORIZE STAFF TO ADVERTISE THE CLERK’S OPEN POSITION THROUGH THE END OF JANUARY AT THE \$60,000-\$70,000 SALARY RANGE, AND THAT THE STAFF PROVIDE US WITH THE RESULTS OF THAT SEARCH AT THE FIRST MEETING IN FEBRUARY FOR FURTHER ACTION BY THE COMMISSION, AND THAT DURING THE INTERIM APPOINTMENT THAT CHRISTIAN WILL REPORT TO THE CITY MANAGER TO PROVIDE HIM WITH ADDITIONAL GUIDANCE DURING THIS INTERIM PERIOD.” MOTION BY COMMISSIONER CANNON. SECONDED BY COMMISSIONER KENDRICK. DISCUSSION.

VOTE:

**DEPUTY MAYOR JOHNSON: AYE
COMMISSIONER HOVEY: AYE
COMMISSIONER HALE: AYE
COMMISSIONER CANNON: AYE
COMMISSIONER KENDRICK: AYE
MOTION CARRIED**

Ms. Howard asked for clarification on how the Commission wanted to receive applications. After brief discussion, it was the will of the Commission to follow the same process as the City Manager selection process.

504. ADD-ON – Discussion of Additional Paid Holidays for City Employees

“MOTION TO NAME THURSDAY, DECEMBER 26, 2019 AND TUESDAY, DECEMBER 31, 2019 AS PAID CITY HOLIDAYS.” MOTION BY COMMISSIONER HALE. SECONDED BY COMMISSIONER CANNON. DISCUSSION.

VOTE:

**COMMISSIONER HALE: AYE
COMMISSIONER CANNON: AYE
COMMISSIONER KENDRICK: AYE
DEPUTY MAYOR JOHNSON: AYE
COMMISSIONER HOVEY: AYE
MOTION CARRIED**

REPORTS

600. City Attorney Anthony A. Garganese, Esquire

- No report.

601. City Manager Shawn Boyle

- Wished everyone Happy Holidays and safe travels.

602. Interim City Clerk Christian Gowan

- Thanked the Commission for the opportunity.

603. Seat Four Commissioner TiAnna Hale

- Discussed the possibility of forming a Veterans and Family Advisory Committee and asked the Manager to put this on the agenda for January.
- Thanked Mr. Chris Caldwell, Parks and Recreation Director, for a wonderful Winter Wonderland and commended the staff.
- Mentioned upcoming Shop with a Cop event on Saturday, December 14, 2019 and thanked the police for all they do.
- Announced that Rustic journeys, a new shop in the Town Center, was open and encouraged everyone to shop local.
- Wished everyone a Happy Holidays and Happy New Year.

604. Seat Five Commissioner Geoff Kendrick

- Hoped everyone had a happy Thanksgiving holiday.
- Noted his attendance at the Mud Walk (Environmental Services Day) and that it was a great event.
- Commended staff and all involved in Winter Wonderland event and parade.
- Offered thanks to retired City Clerk Andrea Lorenzo-Luaces and wished her a happy, well-deserved retirement.
- Wished everyone a Happy Holidays and Happy New Years.

605. Mayor Charles Lacey

- Offered appreciation to Mr. Caldwell and staff for the many events over the last few months and noted that the parade was superior.
- Confirmed that the Torcaso Park soft opening was planned for Friday, December 13, 2019.
- Mentioned attending the Oviedo City Commission Meeting on Monday, December 2, 2019.
- Spoke about conversations with MetroPlan Orlando and funding for roundabouts on State Road 434.

606. Seat One Commissioner Jean Hovey

- Thanked Staff and wished everyone a Happy Holidays.

607. Seat Two Commissioner Kevin Cannon

- Thanked the police and staff for their work during the Winter Wonderland event.
- Noted that attendance at the parade appeared to be the largest turnout ever.
- Congratulated and welcomed Interim City Clerk Christian Gowan.
- Thanked Manager Boyle's family for gifts.
- Wished everyone a Beautiful Hanukkah, Merry Christmas, and Happy New Year.
- Congratulated Deputy Mayor Johnson on being selected to serve in that role.

608. Seat Three Commissioner/Deputy Mayor Ted Johnson

- Congratulated and welcomed Interim City Clerk Christian Gowan
- Commended all Staff on the great work that they do.
- Wished everyone a Happy Holiday.

PUBLIC INPUT

Mayor Lacey opened "Public Input".

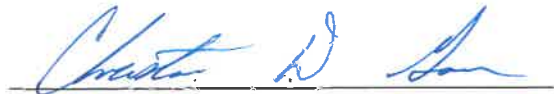
Mr. Maurice Kaprow, commended Ms. Lena Rivera, Public Works Director on her quick handling of a sewage issue he called about and wished everyone a Happy Holidays.

Mayor Lacey closed "Public Input".

ADJOURNMENT

Mayor Lacey adjourned the Regular Meeting at 9:45 p.m.

RESPECTFULLY SUBMITTED:



CHRISTIAN GOWAN
INTERIM CITY CLERK

APPROVED:



MAYOR CHARLES LACEY

NOTE: These Minutes were approved at the January 13, 2020 City Commission Regular Meeting.