



CITY COMMISSION

REGULAR MEETING

MINUTES

MONDAY, APRIL 13, 2020 AT 6:30 PM

CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

Mayor Charles Lacey called the Regular Meeting of Monday, April 13, 2020 of the City Commission to order at 6:30 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Mayor Charles Lacey, present
Deputy Mayor Ted Johnson, present
Commissioner Jean Hovey, present
Commissioner Kevin Cannon, present – arrived at 6:31 pm
Commissioner TiAnna Hale, present
Commissioner Geoff Kendrick, present
City Manager Shawn Boyle, present – arrived at 6:31 pm
City Attorney Anthony A. Garganese, present
Interim City Clerk Christian Gowan, present

A moment of silence was held, followed by the Pledge of Allegiance.

The agenda was adopted with no changes.

AWARDS AND PRESENTATIONS

100. City Update on Coronavirus Response from City Manager and Police Chief

City Manager Shawn Boyle described social distancing efforts implemented for the meeting and provided a brief update on efforts taken by the City.

Chief Deisler, Police Chief, Winter Springs Police Department, spoke on safety measures and noted call volume is down.

101. Presentation of Traffic Study Update

Ms. Lena Rivera, Director, Public Works and Utilities Department introduced *Mr. Ryan Cunningham, Associate Engineer, Kittelson & Associates, Inc., 225 East Robinson Street, Suite 355, Orlando, Florida 32801* to present the traffic study update.

Mr. Cunningham reviewed the study area, current findings, and next steps to take.

102. Presentation on Sewer Master Plan

Ms. Rivera introduced *Mr. Terry Zaudtke, P.E., Senior Project Manager, CPH, Inc., 1117 East Robinson Street, Orlando, Florida* who presented the Master Wastewater Plan Final Draft.

INFORMATIONAL AGENDA

200. Current Community Development Projects Summary

Not discussed

PUBLIC INPUT

Mayor Lacey opened "Public Input."

No one spoke.

Mayor Lacey closed "Public Input."

CONSENT AGENDA

300. Resolution 2020-06 to Confirm and Extend the COVID-19 Declaration of Emergency and Affirming and Ratifying Emergency Executive Orders 2020-01 and 2020-02

No discussion.

301. Surplus Assets

No discussion.

302. Adoption of Seminole County Local Mitigation Strategy

No discussion – Not included in approval.

303. Donation of Fishing Poles for Fish Winter Springs

No discussion.

304. Fine Influent Static Screens for Wastewater Treatment Plants

No discussion.

305. Police Program Formalization and Procedure

No discussion.

306. Advisory Selection Committee Recommendation for RFQ #07-19 LR "Professional Engineering Services for Water Plants and Distribution System Improvements"

No discussion.

307. Approval of Minutes from the Monday, March 02, 2020 City Commission Special Meeting

No discussion.

308. Approval of Minutes from the Monday, March 09, 2020 City Commission Regular Meeting

No discussion.

"MOTION TO APPROVE CONSENT AGENDA NOT INCLUDING ITEM 302." MOTION BY COMMISSIONER CANNON. SECONDED BY COMMISSIONER HALE. DISCUSSION.

VOTE:

COMMISSIONER KENDRICK: AYE

DEPUTY MAYOR JOHNSON: AYE

COMMISSIONER CANNON: AYE

COMMISSIONER HALE: AYE

COMMISSIONER HOVEY: AYE

MOTION CARRIED.

PUBLIC HEARINGS AGENDA

400. First Reading of Ordinance 2020-02 Amending Chapter 20 Zoning Related Town Center District Code along with State Road 434 and Tuskawilla Road Corridors.

“MOTION TO READ BY TITLE ONLY.” MOTION BY COMMISSIONER HOVEY. SECONDED BY COMMISSIONER KENDRICK.

MOTION PASSED WITHOUT OBJECTION.

City Attorney Anthony A. Garganese read Ordinance 2020-02 by title only.

Mr. Christopher Schmidt, Director, Community Development Department, reviewed the changes proposed by the ordinance and provided staff's recommendation to approve and move to second reading.

Brief discussion followed.

Mayor Lacey opened the Public Hearing for Item 400

Mr. Michael Schrimsher, 600 East Colonial Drive, Suite 100, Orlando, Florida spoke about the opportunity for public-private partnerships with this and believed the Rize could reduce the width of their sidewalks to allow for more landscaping and consistency in the Town Center.

Mayor Lacey closed the Public Hearing for Item 400

“MOTION TO MOVE TO SECOND READING” MOTION BY COMMISSIONER HOVEY. SECONDED BY COMMISSIONER CANNON. DISCUSSION.

VOTE:

COMMISSIONER CANNON: AYE

COMMISSIONER HALE: AYE

COMMISSIONER KENDRICK: AYE

COMMISSIONER HOVEY: AYE

DEPUTY MAYOR JOHNSON: AYE

MOTION CARRIED.

REGULAR AGENDA

500. 2019 Comprehensive Annual Financial Report

Ms. Kelly Balagia, Director, Finance Department *introduced Ms. Tammy Campbell, Audit Partner, McDirmit Davis, 934 North Magnolia Avenue, Suite 100, Orlando, Florida* to present the 2019 Audit Report.

Ms. Campbell noted the City received a clean opinion and reviewed net position, audits, and accounting standards.

Discussion followed on the potential impacts of COVID-19 on the upcoming fiscal year.

“MOTION TO ACCEPT.” MOTION BY COMMISSIONER HALE. SECONDED BY COMMISSIONER KENDRICK. DISCUSSION.

VOTE:

COMMISSIONER HOVEY: AYE

DEPUTY MAYOR JOHNSON: AYE

COMMISSIONER HALE: AYE

COMMISSIONER CANNON: AYE

COMMISSIONER KENDRICK: AYE

MOTION CARRIED.

501. Community Garden Discussion

Commissioner Hale introduced the item and sought discussion on the possibility of installing community gardens in the City.

Discussion followed on proposed locations, different models, potential costs, and potential partnerships with schools or businesses.

“MOTION TO EXTEND THROUGH SECOND PUBLIC INPUT.” MOTION BY COMMISSIONER CANNON. SECONDED BY DEPUTY MAYOR JOHNSON.

MOTION PASSED WITH UNANIMOUS CONSENT.

The Commission asked the City Manager to come back with a proposal at a future meeting.

502. Appointment to Code Enforcement Board

“MOTION TO APPOINT COLLEEN MURPHY TO CODE ENFORCEMENT BOARD SUBJECT TO VERIFYING HER VOTER REGISTRATION.” MOTION BY COMMISSIONER CANNON. SECONDED BY COMMISSIONER HALE. DISCUSSION.

VOTE:

DEPUTY MAYOR JOHNSON: AYE

COMMISSIONER HALE: AYE

COMMISSIONER CANNON: AYE

COMMISSIONER HOVEY: AYE

COMMISSIONER KENDRICK: AYE

MOTION CARRIED.

Discussion turned to the possibility of creating an ad hoc committee that would reach out to assist businesses in Winter Springs locate and access financial assistance resources.

Manager Boyle mentioned that Ms. Donna Bruno, Internal Control Manager, had been putting together a package for small business owners identifying available loans and programs that was almost ready for completion.

Ms. Bruno noted that the information would be on the City website, sent via email, and displayed on the City message board in front of City Hall.

Further discussion followed on sharing this information with Commissioners so they could help get the word out.

Manager Boyle noted that the City would take in to account the hardships businesses and residents are facing currently when developing the budget for the upcoming fiscal year.

It was suggested that the Manager bring an update at the next meeting to see if further action was needed.

REPORTS

600. City Attorney Anthony A. Garganese, Esquire

- No report

601. City Manager Shawn Boyle

- Noting a July 1 deadline, Manager Boyle mentioned the need to get direction on food trucks and mentioned there is a basis for an ordinance that needs attention quickly.
- Asked if there was any will to change the number of City Commission meetings currently scheduled.
- Noted completion of the Town Center parking lot.

Discussion followed and the Commission agreed that their preference was in-person meetings with room rearrangements as necessary to comply with social distancing. The Commission was in favor of keeping the April 27, 2020 Regular Meeting, requested that the food truck and arbor ordinances be on the agenda, and asked the Manager to provide a list of upcoming items that will need attention and a timeline for addressing them.

Finally, the Commission agreed that the Manager should continue monitoring information as it becomes available and suggest any changes as necessary.

602. Interim City Clerk Christian Gowan

- No report

603. Seat Two Commissioner Kevin Cannon

- No report

604. Seat Three Commissioner/Deputy Mayor Ted Johnson

- Thanked all the first responders and those on the front lines.
- Noted Keeth Elementary teachers had a parade and that it was a great event
- Reiterated that accommodations in the Commission Chambers were outstanding and thanked staff
- Thanked Finance Department team on CAFR.

605. Seat Four Commissioner TiAnna Hale

- Offered words of encouragement to residents of Winter Springs and all first responders.

606. Seat Five Commissioner Geoff Kendrick

- Thanked first responders, medical workers, and City staff
- Noted Keeth Elementary had a great garden and mentioned the Spring Fling that was held at the Pam Carroll Pavillion. Recommended the venue to everyone.
- Highlighted the work City staff is still doing including all new lights in Oak Forest entrances, parking lot with 65 spaces now outside of General Public with not one tree cut down, renovations underway at the Senior Center, and streets being paved.
- Highlighted www.prepareseminole.org and www.coronavirus.gov as most reliable sources of information
- Noted the recent retirement of Parks and Recreation Director Chris Caldwell and said as soon as possible we need to celebrate his retirement and the work that he has done here.

A proclamation of support and heartfelt gratitude for all those on the front lines of the COVID-19 response was requested to be drafted and pushed out. The Commission and Mayor unanimously agreed.

607. Mayor Charles Lacey

- Noted that Seminole County has been very solicitous of city input on county policy and been a good partner.

608. Seat One Commissioner Jean Hovey

- Noted that Winter Springs and Laker Elementary Schools also had teacher parades and that they were very nice events
- Inquired about potential cancellations or rescheduling of the Celebration of Freedom event and the Volunteer Appreciation Dinner.
 - Shawn – postponed everything thru end of April and everything else wait and see
- Mentioned seeing the Seminole County news conference and noted that crime is down and appreciation for people following the rules.

PUBLIC INPUT

Mayor Lacey opened "Public Input".

Mr. Kevin McCann, 1109 Pheasant Circle, Winter Springs, Florida – spoke of uncertainty and difficulty in accessing loans for small businesses. Encourage people to support businesses

Mayor Lacey closed "Public Input".

ADJOURNMENT

Mayor Lacey adjourned the Regular Meeting at 9:38 p.m.

RESPECTFULLY SUBMITTED:



CHRISTIAN GOWAN
INTERIM CITY CLERK

APPROVED:



MAYOR CHARLES LACEY

NOTE: These Minutes were approved at the April 27, 2020 City Commission Regular Meeting.