
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, NOVEMBER 19, 2018 - 5:15 P.M.

**CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Commissioner/Deputy Mayor Geoff Kendrick - Seat Five
Commissioner Jean Hovey - Seat One
Commissioner Kevin Cannon - Seat Two
Commissioner Ted Johnson - Seat Three
Commissioner TiAnna Hale - Seat Four



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

INFORMATIONAL

200. Community Development Department



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REQUEST:

The Community Development Department is advising the City Commission of the status of current development projects within the City.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission receive and review the information provided.

INFORMATIONAL

201. Office of the City Clerk

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REQUEST:

Office of the City Clerk is requesting the Mayor and City Commission receive the results of the November 6, 2018 City of Winter Springs' General Municipal Election.

FISCAL IMPACT:

There is no Fiscal Impact related to the approval of this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff requests the City Commission receive and review the information provided in this Agenda Item.

INFORMATIONAL

202. Community Development Department

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REQUEST:

The Community Development Department is advising the City Commission on the upcoming Districting process and the requirement for appointments to the 2019 Winter Springs Districting Commission.

FISCAL IMPACT:

This agenda item is an informational reminder of upcoming appointments to the 2019 Winter Springs Districting Commission and it has no fiscal impact.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review the information provided in this agenda item and give consideration to their respective upcoming appointments to the Districting Commission.

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Community Development Department



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REQUEST:

The Community Development Department is requesting that the City Commission approve a Neighborhood Public Street Improvement Agreement with the Tuskawilla Crossings developer, Standard Pacific of Florida (Lennar Homes).

FISCAL IMPACT:

The City's streetlight expenditure for the new public streets will be \$1,146 per year, which is offset by new Ad Valorem Tax Revenue generated from the development.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve the Neighborhood Public Street Improvement Agreement with Standard Pacific of Florida, subject to final review and approval by the City Attorney, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

301. Community Development Department

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REQUEST:

The Community Development Department requesting the City Commission validate the Staff recommendation finding the sitework for the Phase 1 portion of Tuskawilla Crossings to be built in substantial accordance with the Final Engineering plans, subject to the enclosed punchlist.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission validate the Staff recommendation finding the Phase 1 portion of the Tuskawilla Crossings sitework to be built in substantial accordance with the Final Engineering plans, subject to satisfactory completion of the remaining open punchlist items.

CONSENT

302. Community Development Department

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REQUEST:

The Community Development Department is requesting that the City Commission approve a Neighborhood Public Street Improvement Agreement with The Blake Apartments developer, Winter Springs Apartments LP.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve the Neighborhood Public Street Improvement Agreement with Winter Springs Apartments LP, subject to final review and approval by the City Attorney, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

303. Community Development Department

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REQUEST:

The Community Development Department requesting City Commission approval of Resolution 2018-24 for the vacation of a portion of the City right-of-way on Eagle Edge Lane.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve Resolution 2018-24 and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

304. Community Development Department

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REQUEST:

The Community Development Department requesting City Commission approval of Resolution 2018-23 and authorization to execute a deed for the donation of land to the Florida Department of Transportation for the planned construction of a right turn deceleration lane on S.R. 434 eastbound at City Hall.

FISCAL IMPACT:

Resolution 2018-23 and the deed have no fiscal impact. The City Hall Turn Lane improvements, including the items within the FDOT right-of-way, are funded for construction through the Transportation Impact Fee Fund.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve Resolution 2018-23 and provide authorization to execute a deed for the donation of land to the Florida Department of Transportation for the planned construction of a right turn deceleration lane on S.R. 434 eastbound at City Hall, and authorize the City Manager and City Attorney to prepare and execute any and all applicable documents.

CONSENT

305. Finance and Administrative Services Department

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REQUEST:

Finance and Administrative Services is requesting that the Commission consider approval of Resolution 2018-22 amending the Fiscal Year 2017-2018 Budget.

FISCAL IMPACT:

This agenda item amends the FY2018 budget and is largely for reporting purposes and allows for a reduction of the employee benefit liability in the amount of \$250K.

COMMUNICATION EFFORTS:

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Within five days of approval and adoption of Resolution No. 2018-22, the Final Budget for Fiscal Year 2017-2018 will be placed on the City's website.

RECOMMENDATION:

Staff recommends that the Commission consider approval of Resolution 2018-22 amending the Fiscal Year 2017-2018 Budget.

CONSENT

306. Finance and Administrative Services Department

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REQUEST:

Finance and Administrative Services Department requesting approval to contract with Eola Technology Partners for the management of the City's IT infrastructure and support services, piggybacking off Casselberry Bid Award RFP-2017-0232.

FISCAL IMPACT:

The cost of the proposed Eola Technology Partners contract is \$180,000. The funds are budgeted in Information Services. If approved, this contract will reduce the support cost of IT services by \$160,000 in FY 2019.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that authorization be given for the City Manager and City Attorney to prepare and execute a contract and any related documents required with Eola Technology Partners for the management of the City's IT infrastructure and support services, piggybacking off Casselberry Bid Award RFP-2017-0232.

CONSENT

307. Office of the City Clerk

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, October 22, 2018 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission review and consider offering their Approval of the Monday, October 22, 2018 City Commission Regular Meeting Minutes.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Community Development Department



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REQUEST:

The Community Development Department requests that the City Commission hold a Public Hearing to consider a Conditional Use for a proposed accessory dwelling unit (ADU) located at 270 East Bahama Road.

FISCAL IMPACT:

The proposed conversion of the existing garage into an ADU may increase the taxable value of the property.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission forward a recommendation of approval for the conditional use request for the 798 square foot accessory dwelling unit located at 270 East Bahama Road.

PUBLIC HEARINGS

401. Community Development Department

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REQUEST:

The Community Development Department requests that the City Commission hold a Public Hearing to consider a Conditional Use for a proposed accessory dwelling unit (ADU) located at 120 East Panama Road.

FISCAL IMPACT:

The proposed conversion of the existing garage into an ADU may increase the taxable value of the property.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission approve the conditional use request for the 768 square foot accessory dwelling unit located at 120 East Panama Road.

PUBLIC HEARINGS

402. Office of the City Manager

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REQUEST:

The City Attorney and City Manager recommend that the City Commission consider, at its discretion, adopting proposed Ordinance No. 2018-07 on Second and Final Reading amending the start time for regular City Commission meetings to 6:00 p.m.

FISCAL IMPACT:

There is no direct fiscal impact related to the adoption of the Ordinance other than staff and attorney time to prepare the Ordinance.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission consider, at its discretion, adopting Ordinance No. 2018-07 on Second and Final Reading amending the start time for regular City Commission meetings to 6:00 p.m. effective on January 1, 2019.

PUBLIC HEARINGS

403. Community Development Department

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REQUEST:

The Community Development Department requests the City Commission hold a Public Hearing to consider a special exception request to the Town Center District Code to permit a freestanding monument sign along S.R. 434 serving the new Starbucks and a future adjacent retail building.

FISCAL IMPACT:

The special exception has no direct or immediate fiscal impact; however, it does enhance the ability for Starbucks and future tenants of the retail building to be successful at this location.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission approve the requested special exception to permit a freestanding monument sign along S.R. 434 serving the new Starbucks and a future adjacent retail building.

REGULAR AGENDA

REGULAR

500. Office of the City Clerk



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REQUEST:

The City Clerk requests that the City Commission consider nominating a Deputy Mayor as stipulated in the Charter of the City of Winter Springs.

FISCAL IMPACT:

With a new Appointment, new name badges and business cards may need to be ordered, (and could run to approximately \$300.00).

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends that the City Commission Appoint a Member of the City Commission to serve as Deputy Mayor.

REPORTS**REPORTS**

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat Five/Deputy Mayor - The Honorable Geoff Kendrick

REPORTS

604. Office of the Mayor - The Honorable Charles Lacey

REPORTS

605. Office of Commissioner Seat One - The Honorable Jean Hovey

REPORTS

606. Office of Commissioner Seat Two - The Honorable Kevin Cannon

REPORTS

607. Office of Commissioner Seat Three - The Honorable Ted Johnson

REPORTS

608. Office of Commissioner Seat Four - The Honorable TiAnna Hale

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.
