



PARKS AND RECREATION ADVISORY COMMITTEE

REGULAR MEETING AGENDA
TUESDAY, NOVEMBER 5, 2019 AT 5:30 PM

CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA

CALL TO ORDER

Roll Call
Invocation
Pledge Of Allegiance
Approval Of The Agenda

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

200. Not Used

PUBLIC INPUT

Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

CONSENT AGENDA

300. Approval Of Tuesday, August 6, 2019 Parks And Recreation Advisory Committee Regular Meeting Minutes.

Attachments: [Minutes](#)

PUBLIC HEARINGS AGENDA

400. Not Used

REGULAR AGENDA

[500.](#) The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The New Playground At Central Winds Park.

Attachments: [Central Winds Park Playground Rendering](#)

[501.](#) The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The Pickleball Courts In Winter Springs Parks System.

Attachments: [Pickleball Court Construction](#)

[502.](#) The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The Park Planning And Design Services With GAI Consultants.

Attachments: [Torcaso Park Master Plan](#)

REPORTS

PUBLIC INPUT

Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a "Public Input" form. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.

ADJOURNMENT

PUBLIC NOTICE

This is a Public Meeting, and the public is invited to attend and this Agenda is subject to change. Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 Florida Statutes.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 Florida Statutes.

CITY OF WINTER SPRINGS, FLORIDA
MINUTES
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
AUGUST 6, 2019

CALL TO ORDER

The Regular Meeting of Tuesday, August 6, 2019 of the Parks and Recreation Advisory Committee was called to Order by Chairperson Arnie Nussbaum at 5:48 p.m., in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Chairperson Arnie Nussbaum, present
Vice-Chairperson Art Gallo, absent
Committee Member Matthew Benton, present
Committee Member Arsenio Calle, absent
Committee Member Nancy Greenberg, present
Committee Member James Kennedy, present
Committee Member Richard Lecky, present
Committee Member Bob Osborne, present
Committee Member Jim Van Kleunen, present (via telephone)
Assistant to the City Clerk Christian Gowan, present

A moment of silence was held and was followed by the Pledge of Allegiance.

There were no changes to the Agenda.

AWARDS AND PRESENTATIONS

100. Special Thanks to Lynn Dehlinger for Her 4 Years of Service on the Parks and Recreation Advisory Committee

Chairperson Arnie Nussbaum expressed gratitude to former Committee Member Lynn Dehlinger for her years of service and welcomed new Committee Member Matthew Benton.

INFORMATIONAL AGENDA

200. Not Used

PUBLIC INPUT

Chairperson Nussbaum opened "Public Input".

No one addressed the Parks and Recreation Advisory Committee.

Chairperson Nussbaum closed "Public Input".

CONSENT AGENDA

300. Approval of Tuesday, November 13, 2018 Parks and Recreation Advisory Committee Regular Meeting Minutes.

Chairperson Nussbaum asked for a Motion to approve the Minutes of the November 13, 2018 Parks and Recreation Advisory Committee Regular Meeting.

"SO MOVED." MOTION BY COMMITTEE MEMBER LECKY. SECONDED BY COMMITTEE MEMBER GREENBERG. DISCUSSION.

VOTE:

CHAIRPERSON NUSSBAUM: AYE

COMMITTEE MEMBER GREENBERG: AYE

COMMITTEE MEMBER BENTON: NAY

COMMITTEE MEMBER VAN KLEUNEN: AYE

COMMITTEE MEMBER OSBORNE: AYE

COMMITTEE MEMBER KENNEDY: AYE

COMMITTEE MEMBER LECKY: AYE

MOTION CARRIED.

301. Approval of Tuesday, February 5, 2019 Parks and Recreation Advisory Committee Regular Meeting Minutes

Chairperson Nussbaum asked for a Motion to approve the Minutes of the November 13, 2019 Parks and Recreation Advisory Committee Regular Meeting.

“SO MOVED.” MOTION BY COMMITTEE MEMBER LECKY. SECONDED BY COMMITTEE MEMBER GREENBERG. DISCUSSION.

VOTE:

COMMITTEE MEMBER LECKY: AYE
COMMITTEE MEMBER VAN KLEUNEN: AYE
CHAIRPERSON NUSSBAUM: AYE
COMMITTEE MEMBER OSBORNE: AYE
COMMITTEE MEMBER BENTON: NAY
COMMITTEE MEMBER KENNEDY: AYE
COMMITTEE MEMBER GREENBERG: AYE
MOTION CARRIED.

PUBLIC HEARINGS AGENDA

400. Not Used

REGULAR AGENDA

500. Discuss Swishh Dreams Donation (\$8,900) for Improvements to Moss Park Basketball Court

Mr. Mike Barclay, Recreation Superintendent, Parks and Recreation Department introduced himself and the Agenda Item.

Brief discussion followed on the material of the basketball court, color choice and the heat factor, as well as resurfacing and repairs.

A question was posed about the timeline to which Mr. Barclay replied, “They are still raising the funds to do this and so we don’t have a definite time of when this will happen but we’re expecting it to happen this fall sometime.”

There was further discussion on a warranty and the expected life of the court.

Regarding whether this donation was to go in front of the City Commission, Mr. Barclay responded, "The donation has already gone to the Commission and has been approved."

No further action by the Committee was required.

501. Discuss 2019 Summer Camp and New Recreation Programs

Mr. Barclay was excited to share information about the City's Summer Camp and Recreation Programs and said, "This year we had 153 total kids registered in our program and for those nine (9) weeks, we had anywhere from ninety-five to one hundred (95 to 100) kids per week." Mr. Barclay continued to address the many activities available to campers such as field trips, arts and crafts, and educational activities.

Next, Mr. Barclay reviewed other programs, including adult softball leagues, Kettle Belles Fitness (formerly Baby Boot camp), and mentioned Astronomy Nights at Trotwood Park.

Committee Members discussed attendance and lighting at the Astronomy Nights at Trotwood event and thanked the Parks and Recreation team for all the work that they do.

No action was taken.

502. Discuss New Recreation Software

This item was introduced by Mr. Barclay who explained the capabilities of the new Recreation Software which will allow booking venues, registering for camp, and other activities to be completed online.

Mr. Barclay showed the Committee what the interface would look like for users of the website.

Discussion followed on the option to still make reservations in person or over the phone, the analytical capabilities of the software, and security of cardholder information,

Mr. Ed DeJesus, IT Manager, IT & Administrative Services Department said in reference to a question on security, "This doesn't store any credit card information, any kind of identifiable information. This is more of a pass-through to the credit card company - if this company ever gets hacked, your credit card information is still safe."

Assistant to the City Clerk Christian Gowan mentioned that a Motion would be helpful to convey the Committee's advice to the City Commission.

"I AM GOING TO MAKE THE MOTION TO RECOMMEND TO THE COMMISSIONERS TO CONFIRM AND PURCHASE THIS SOFTWARE FOR THE BETTERMENT OF THE CITY OF WINTER SPRINGS' PARKS AND RECREATION." MOTION BY CHAIRPERSON NUSSBAUM. SECONDED BY COMMITTEE MEMBER LECKY. DISCUSSION.

VOTE:

COMMITTEE MEMBER GREENBERG: AYE

CHAIRPERSON NUSSBAUM: AYE

COMMITTEE MEMBER BENTON: AYE

COMMITTEE MEMBER VAN KLEUNEN: AYE

COMMITTEE MEMBER KENNEDY: AYE

COMMITTEE MEMBER LECKY: AYE

COMMITTEE MEMBER OSBORNE: AYE

MOTION CARRIED

Further comments followed on the cost of the software and cost savings and benefits to the City.

600. REPORTS

No Reports were given.

PUBLIC INPUT

Chairperson Nussbaum opened "Public Input".

No one spoke.

Chairperson Nussbaum closed "Public Input".

In other City business, Mr. Barclay acknowledged the work of Chairperson Nussbaum and mentioned an article that appeared in the *Tuscowilla Today* and thanked him for his service to the City.

Committee Member Jim Van Kleunen asked for an update on the Senior Center Community Garden.

Mr. Barclay mentioned that staff was waiting for Fall for the weather to get cooler before starting the project and added, “We are also looking at the location at the Senior Center, trying to find the right location where we can get the water source to it and also trying to get your combination of what you need, whether - full sun or partial sun or anything like that.”

Further comments followed on how to become involved with this project to which Mr. Barclay mentioned that Ms. Julie Trujillo, Senior Center Manager, Parks and Recreation Department would be the best contact and that several groups were interested in assisting.

Speaking to Committee Member Van Kleunen, Mr. Barclay said, “I will definitely pass your information along as someone who is looking to help out.”

ADJOURNMENT

Chairperson Nussbaum adjourned the Regular Meeting at 6:20 pm

RESPECTFULLY SUBMITTED:

CHRISTIAN GOWAN
ASSISTANT TO THE CITY CLERK



REGULAR AGENDA ITEM 500

PARKS AND RECREATION ADVISORY COMMITTEE
TUESDAY, NOVEMBER 5, 2019 | REGULAR MEETING

TITLE

The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The New Playground At Central Winds Park

CONSIDERATIONS

- Aluminum fence

RECOMMENDATION

The Parks and Recreation Department recommends that the Parks and Recreation Advisory Committee discuss proposed project.





REGULAR AGENDA ITEM 501

PARKS AND RECREATION ADVISORY COMMITTEE
TUESDAY, NOVEMBER 5, 2019 | REGULAR MEETING

TITLE

The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The Pickleball Courts In Winter Springs Parks System

CONSIDERATIONS

- Location
- Number of courts
- Parking
- Fees

RECOMMENDATION

The Parks and Recreation Department recommends that the Parks and Recreation Advisory Committee discuss the topic above.

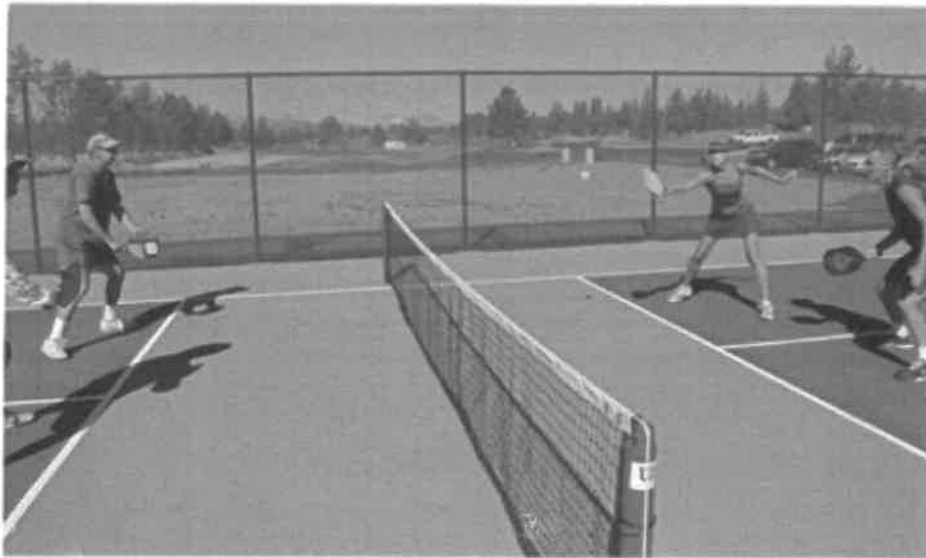
The Definitive Guide to Pickleball Court Construction

As the baby boomers started trickling into retirement a few years ago, something explosive began in the world of pickleball. Now with that trickle in full flood, pickleball is one of the fastest growing sports in America. According to the USA Pickleball Association, (www.usapa.org), last year alone over 1,000 new places to play pickleball were opened nationwide. If you or your community haven't gotten on the bandwagon yet, it's time to make it happen.

Several years ago, one of our co-founders wrote an article for the USAPA on how to convert underutilized tennis courts into pickleball courts ([click HERE](#) to download David's Underused Court Guide). The article below will address the broader issues of setting up new pickleball courts.

Whether you're interested in setting up a simple court at home, repurposing an underused basketball or tennis court or helping to bring your community a multi-court complex, this guide is intended to help you through each step of the process. We'll start with the basics of court construction so that if you're new to the game you can get yourself started as quickly and inexpensively as possible.

Ready to upgrade your playing surface? We'll walk you through the process of transforming some underutilized spaces almost every town has. Does your community already have a strong and growing pickleball club? Sounds like you're ready to start working with your local Parks & Recreation Department to find a dedicated space for multiple courts, perhaps with some lighting for those short winter days.



Cost Considerations

The costs of pickleball court construction vary widely depending on your vision. On the low end, to get started with a simple home set including a portable net, 4 paddles, balls and a roll of court tape, you'll be looking at roughly \$200 - \$400.

On the high end, you could work off of the example set by the pickleball club of Bend, OR, which recently raised close to \$300,000 for a new 8-court complex complete with lighting for evening play and stadium seating for tournaments.

Between the \$300 starter set and the \$300,000 multi-court community complex is where most folks will fall. Here's a rough cost breakdown:

- Net/Court Tape - \$300
- Court Resurfacing - \$3,500 - \$5,000
- New Court Construction
- Basic (\$10,000 - \$15,000)
 - Basic plus lighting and fencing - \$20,000 - \$35,000
 - 8-Court Community Complex with fencing but no lighting - \$110,000 - \$150,000
 - 8-Court Community Complex with fencing, lighting, and stadium seating - \$300,000 and up.

Whatever your budget, pickleball is an easy sport to get into, and an even easier sport to love.

Other Considerations

- **Noise** - Are your neighbors, homeowners association or community at large all right with a court or courts going in? A growing number of communities have started to deal with complaints about pickleball noise. See: [GV News](#) and [The Wall Street Journal](#). A noise reducing option is highlighted below.
- **Orientation** - Where does the predominant light come from on your site? Shade? Wind? What time of day will you typically be playing? All of these factors should be considered when you're determining the orientation of your court(s). The USAPA recommends a north-south orientation.
- **Court Color** - Regardless of the surface you choose for your court, you will have your options of color schemes. To play around with different color options click here: [Court Color Tool](#)
- **DIY vs Professional Contractors** - Putting in a basic court with an existing pad is a relatively easy endeavor that almost anyone can do. With the right tools, you could even put in your own permanent nets and paint a nice court. But if you're looking at resurfacing or building a new court, it's worth the extra cost to have a professional do it right. They'll not only warranty their work in most cases, but they'll also help ensure that your new court is up to code for your community.

Court Specifications

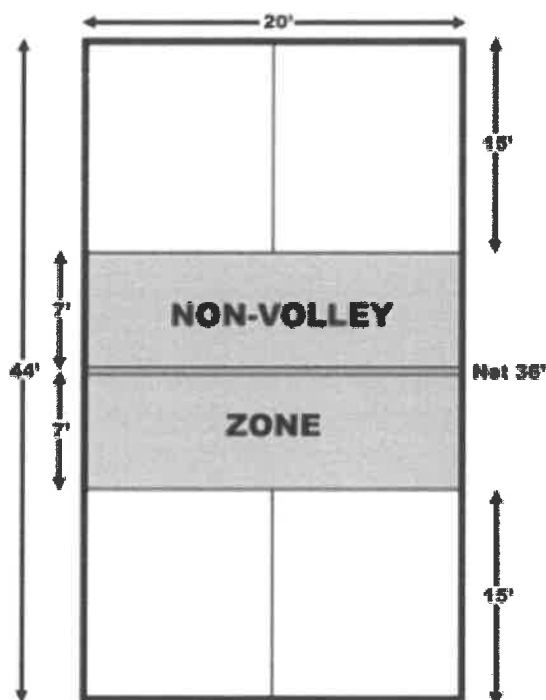
Pickleball began as a backyard creation in 1965 when a group of friends couldn't find the shuttlecock to play badminton. Over a few days of tinkering, the creators worked out equipment kinks and rules. They dropped the badminton net to 36", built some basic paddles out of plywood and used a wiffleball. If you have a paved, flat driveway or an old asphalt basketball court, then you're ready to slap some lines down and get playing.

An official pickleball court is 20 feet wide by 44 feet long. You'll want to leave room on the sides and ends for running off court after playing a ball, so the

recommended playing area is 34 by 64 feet. If converting tennis courts, four pickleball courts can fit in the same area at dimensions of 30 feet by 60 feet (see diagram below). If you're setting up your court indoors, it's recommended that you have at least 18-20 feet of height to the light fixtures.

If you're installing permanent nets you'll need to decide what size net you'd like to purchase. Regulation nets should all be positioned so that they're 36" high at the sides and 34" in the center of the court, however when it comes to a net's actual dimensions, products come in either a 31" height or a full 36 inches. If you want to be able to roll a pickleball underneath the net, go with the shorter 31" option, otherwise the 36" net will prevent balls from crossing beneath.

Official Pickleball Court Size



- **Official Size - 20'x44'**
- **Recommended Total Playing Area - 34'x64'**
- **Height (Indoor Courts) - 18'-20'**

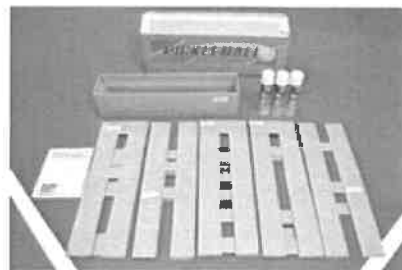
Supplies You'll Need:

- A spool of string or a carpenter's chalk line to mark off initial lines before permanently marking them.
- Tape Measure
- PicklePave (If surfacing)
- Court Tape (\$8 - \$21 depending on type/durability for a 200-foot roll) or line marking paint (\$45.99 per can)
 - It's important to test a small portion of your court to see how it reacts to the tape you've selected before lining it completely. Most tape will leave a small amount of residue, and while this is normally a nonissue as it can be wiped away with soap and water after use, there is a risk that tape can cause permanent discoloration.

OR

- Pickleball Court Stencils
 - A more portable option are EZ Court Lines (\$32.99) if taped or painted lines aren't an option
 - If painting lines, a sealer should be considered as well to prevent the lines from bleeding.
- Nets
 - Portable Net System (\$159-\$259)
 - Permanent Net Posts (\$289-\$379)
 - Permanent Net (\$79-\$159)

Related Products





*If converting a local basketball or tennis court, or even putting lines in a neighborhood cul-de-sac, you'll want to make sure to get permission from your local Parks & Recreation Department and/or the neighborhood homeowners association first.

Installing a Court

Step 1: After selecting the area that you want to put the court in, tape the end of your string to the ground.

Step 2: Measure out 20-feet in as straight of a line as possible. Pull the string taught and tape the end to the ground.

Step 3: At a right angle to your second corner, measure out 44 feet and tape that end to the ground, (a large carpenter's square can come in handy here).

Step 4: Repeat Step 2 at a right angle to your last corner and then repeat step 3 at a right angle to that corner. (In measuring your final 44 foot section you may realize that you're off by a few inches, in which case you'll need to adjust the positioning of the previous corners to fix your angles).

Step 5: Once you have four square corners and the distances accurate, use your court tape or line spray and go over the top of your new rectangular line. Now that you have the basic outline in place, setting up the rest of the lines will be easy.

Step 6: Measure 22 feet from the end line and set a net post up. From the opposite end corner do the same and set up your net.

Step 7: From each corner measure 15 feet towards the net and make a mark. Tie a line between the marks and paint or tape over it; this is the kitchen line.

Step 8: Measure in 10 feet on your kitchen line and make a mark. Do the same on each end line. Tie a line between the marks and paint or tape over it.

Step 9: Start playing pickleball!

You may want to include some helpful accessories and training aids in your plans so that drilling, games and clean-up go extra smoothly once your court is complete. We recommend the following:

- Pickleball Lobster or Tutor Ball Machine (or Tutor Plus)
- Kollektaball K-Max Ball Collector
- Target Rings
- Pop-Up Targets
- Quick Cart Plus



If doing it yourself isn't your style, or if you have a pad that needs to be improved before playing on it, call your local sports court surfacer and they can paint professional lines or resurface your existing pad to your specifications. Resurfacing costs will be specific to your court site, but generally will range between \$3,500 - \$5,000.

Another option for your court surface is a tile court system such as VersaCourt. Some players don't like the way the ball bounces on a tile court system, but we've gotten fairly good reviews about them. The primary benefit of a VersaCourt system is that its design drastically reduces the impact on joints and the lower back. It's grippy surface reduces the risks when lunging or jumping for balls. The added safety and reduced wear and tear on your body from a VersaCourt system will cost approximately \$5,000 - \$8,000. We recommend that you use a ball that is designed for use on hardwood or cement like the Onix Pure 2 or Fuse.

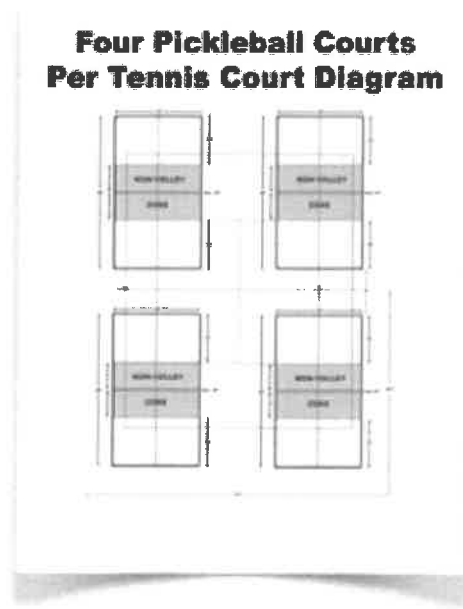


Diagram showing the layout for four pickleball courts on a tennis court. Tennis court shown with red lines.

Working with a Contractor

But what if you don't have a big, flat driveway? Or the local tennis club doesn't want to share their courts with you and your group of picklers? Perhaps it's time to call your local concrete contractor and sports court surfacer. We talked to Jason Black at Cascade Sports and Tennis Court Surfacing, about the costs and steps of putting in a new court or resurfacing an old one. Jason and his team surfaced the 4 courts at our Kent, Washington headquarters and did a fantastic job.

Jason recommends calling up a concrete contractor or landscape architect first and getting a quote from them. Pouring a new court varies dramatically in cost depending on the site you've selected for your court. Variables such as drainage, excavation, grading and site layout will affect the cost per square foot. You'll also want to look into your community's regulations regarding drainage. Some areas require a certain amount of drainage per lot, which your house and any other structures will count against. Do you have enough drainable space to put a new concrete pad? Do you have room for parking?

For a minimum of a 1,500 square foot pad, the price could vary from \$8,000 - \$35,000. Asphalt is cheaper to pour, but the surfacing costs are higher because

there's more air pockets to fill. Contractors most likely will not give you a quote over the phone; they'll need to come look at the site to give you an estimate.

Once you've got your estimate and a trusted contractor, that's when you call your local court surfacing company and talk to someone like Jason. Your court surfacing company will contact the concrete contractor before they pour the slab and make sure they pour the pad properly. It is imperative that the slab is poured specifically for court construction.

Jason emphasized three important points in dealing with your concrete contractor:

- Insist on a medium broom finish;
- A vapor barrier to help with proper drainage is a must to insure the longevity of your court;
- Make sure the contractor uses zip strips in forming the seams between sections of the pad. If you look at most patios or sidewalks you'll notice a roughly 1/2 inch gap between sections, which would have to be filled and patched before a court surface was put down. Patches wear down much faster than the rest of your pad. On a new pad, nobody wants a patch!

"It kills me when people pour their expensive pad and the concrete guy says a vapor barriers or zip strips aren't necessary," Jason said. "It has to be poured specifically as a court, not as you would pour a patio or sidewalk, otherwise folks end up having to patch their brand new pads to make them work as courts." A couple of other points you'll want to address with the contractor is whether or not you want permanent net posts installed, if you want fencing around the court and if you want lighting. If so, all three will need to take place with the pour.

Once you've got your pad poured to the exact specifications you need, it will take 28-days for the concrete pad to cure before a court surface can be applied; 14 days in the case of asphalt. Once it's cured, it will take only about 3 or 4 days, sunshine dependent, for a company like Cascade Sports and Tennis Court Surfacing to finish off your new court. For a brand new court at 1,500 square

feet, the cost for surfacing will be about \$3,500 - \$5,000, (a bit cheaper for resurfacing as less coats of acrylic are necessary).

“We start by filling in any seams or imperfections the concrete contractor may have left,” Jason said. “We apply an adhesion promoter, which has to be done quickly but is painstaking work. We get that down and then have to get the first coat of Acrylic down within two hours. For every 30 gallons of the acrylic paint, we mix in 300 lbs of sand. This fills in all the cracks and air pockets and gives your court that nice textured surface.”

The first coat dries in about an hour and they scrape all the sand that hasn't gone into any cracks back off (almost all of it). The acrylic has to cure for about an hour before a second coat can be applied.

Next comes the surface paint, which is at least a two day process with new courts as two coats are necessary. This is also a bit weather dependent for outdoor courts as the product requires direct sunlight to dry properly.

“We always try to put the second coat on in the morning, so I can watch it dry and make sure the sun hits the whole court,” Jason said. “If you've got one corner where the sun isn't hitting, it won't dry consistently and cure properly.”

Once the second coat has cured properly, court lines are painted and not long after you're ready to break in your new pickleball court! Invite your friends over and before you know it pickleball will be growing rapidly throughout your community.

Building a Community Court Complex

Now that you've been helping grow the sport of pickleball in your community by modifying existing courts, working with the Parks & Recreation Department and even building your own backyard court, perhaps it's time for a dedicated multi-court complex. There's a lot of work and organization that goes into getting to this stage, but if your group of picklers has the momentum going, it could be time to start the process.

To provide us with an example of how to get this stage of growth going, we talked to A.J. Fraties, President of the Bend Pickleball Club. From humble beginnings, the Bend Pickleball Club has successfully raised over \$110,000 and

secured matching funds from the Bend Parks & Recreations Department to build an 8-court complex dedicated solely to pickleball. After those courts were finished in the summer of 2014, they quickly received a private donation of \$250,000 to build another 8-court complex complete with lighting for evening play and stadium seating in order to host tournaments.

Amenities to Consider

- **Benches** - a bench on either side of the court should be considered for resting and/or viewing (\$100-\$300)
- **Gear Storage** - hooks to hang jackets, cubbies for bags, etc.
- **Tables outside of playing area for socializing** (\$200-\$800)
- **Restrooms** - Hosting a weekend tournament? A portable toilet can be rented for \$100-\$300. Want a Porta Potty on site permanently, it'll cost about \$800.
- **Parking** - If the courts are open to public, parking will become an issue if Pickleball grows in your community as fast as it does everywhere else.
- **Maintenance Storage** - Equipment such as brooms, leaf blowers, washing equipment, will be necessary to keep the court properly maintained.

“In-kind donations from local contractors was an important part of our overall fundraising efforts,” A.J. said. In exchange for name plaques at the entrances to courts and banner advertising at tournaments, the Bend Pickleball Club received in-kind donations from a handful of local contractors. Whether it was to help with the concrete pad, painting the courts, installing the fences or putting in benches, the Bend Pickleball Club left no stone unturned in approaching local business sponsors.

Lighting

- A minimum of two 1,500 watt lamps
- Poles should be 18-20' high
- Poles mounted in center, at least 24" back from court
- Costs will vary but expect \$1,500-\$2,000 per light pole installed with fixtures

The overall construction process is the same for a multi-court system as it is for a single court, just on a larger scale. One aspect to consider though are ball barrier fences between the courts. This is just a 4-foot fence, with padding, to prevent balls going into the courts of other players.

Fencing

- Should be 10-feet high
- A lower 4-foot fence can be used, but you'll want to make sure to pad the top of the fence in order to prevent injuries
- Contact your local contractor for a cost estimate
- Acoustifence should be considered to reduce noise. A recent study by the USAPA showed that installing Acoustifence around pickleball courts reduced noise by over 50 percent. A 6'x30' roll of Acoustifence material will cost around \$750.

"We had the benefit of a working with a Parks & Recreation Department that gave us a dedicated site with infrastructure already in place," A.J. added, while discussing the paved parking area and restrooms. "We didn't have to raise money for that, which helped a lot."

With a strong and growing pickleball club, the support of your local Parks & Recreation Department, and some support from local businesses, you can have your multi-court complex ready for tournaments.



REGULAR AGENDA ITEM 502

PARKS AND RECREATION ADVISORY COMMITTEE
TUESDAY, NOVEMBER 5, 2019 | REGULAR MEETING

TITLE

The Parks And Recreation Department Requests The Parks And Recreation Advisory Committee Discuss The Park Planning And Design Services With GAI Consultants.

CONSIDERATIONS

- Torcaso Park
- Park Standards
- Walking Trails & Sidewalks in Parks

RECOMMENDATION

The Parks and Recreation Department recommends that the Parks and Recreation Advisory Committee discuss planning and design services in the proposal.

October 10, 2019

Project No. A190837.00

Chris Caldwell
Parks Recreation Director, City of Winter Springs
1126 East State Road 434
Winter Springs, Florida 32708

Scope of Services
Torcaso Park Master Plan
Winter Springs, Florida

Dear Mr. Caldwell:

Per your request, GAI Consultants' Community Solutions Group (CSG) is submitting this proposal the City of Winter Springs, Florida (Client) for the performance of the professional services described below in the Scope of Services for the project stated above.

Project Understanding

Torcaso Park is an existing park located on North Moss Road in Winter Springs, Florida. The Client has a current master plan for improvements to the park that was completed by others but is interested in making changes to that plan and in providing more specific recommendations through the completion of a new overall park master plan. Additionally, the Client has expressed an interest in creating a clear identity to City of Winter Springs park facilities including common designs elements and creative theming.

Scope of Services

Based on our understanding of the project requirements/criteria provided to date by the City of Winter Springs (City), GAI's Community Solutions Group (CSG) will perform the following described Scope of Services:

Task 1: Data Collection

1.1 The Client will provide CSG with the following data (bulleted below) that will be used to create an accurate base to prepare the Master Plan. CSG will rely on all information supplied by the Client as accurate and correct. Additional work required due to inaccurate, incorrect, or incomplete information supplied by the Client will be completed as an Additional Service.

- Available site survey including Boundary, Topography, Utilities, and Existing Trees
- Improvements scheduled or planned for the park
- Previous plans completed for the park
- Geotechnical Engineer's soils report (if available)

- Existing Improvements

CSG will create a base drawing in AutoCAD for the development of the Master Plan

- 1.2 CSG will meet the Client at the park site to review the existing features and to further discuss opportunities for park organization, and to review the parks existing features, vegetation and other environmental features, adjacent roadways, existing access, sidewalks and park connectivity.

Duration this Task: 2 weeks

Task 2: Preliminary Master Plan

Based on the meeting in Task 1 above, and the existing Master Plan previously completed by others, CSG will prepare a more comprehensive Master Plan, using the aerial, surveys, soils report and field research.

- 2.1 Based on ideas generated during the meeting on site described above, CSG will incorporate those elements for the development of the park property and will create a Preliminary Master Plan for review by the Client. The plan will be created in AutoCAD and will be rendered for presentation.
- 2.2 Photographic comparable imagery will be provided to further define the elements of the design.

Task 2 Deliverables

- Preliminary Master Plan
- Photographic Comparable Imagery
- All deliverables electronic unless otherwise stated

Duration this Task: 3 weeks

Task 3: Final Master Plan

Based on direction after the City's review of the Preliminary Master Plan, CSG will produce a final Rendered Master Plan detailing the layout of the park. The plan will address issues and opportunities, programmatic and design recommendations, access and connectivity including pedestrian connections to/from the park as well as standards for recommended amenities and landscape design.

Task 3 Deliverables:

- Final Master Plan
- Photographic Comparable Imagery
- All deliverables electronic unless otherwise stated.

Duration this Task: 2 weeks

Compensation

Compensation for services described above is a lump sum fee of \$21,625.00 broken out as follows:

Task	Description	Method of Payment	Fee
1.0	Data Collection	Lump Sum	\$3,720.00
2.0	Preliminary Master Plan	Lump Sum	\$10,055.00
3.0	Final Master Plan	Lump Sum	\$7,650.00
	Reimbursable Expenses		\$200.00
TOTAL			\$21,625.00

Please do not hesitate to contact me at 321-319-3161 if you have any questions or wish to discuss this Contract. GAI's performance of the Scope of Services will be governed by the City of Casselberry Contract Number SOQ-2018-0353, Park Planning and Design Projects Professional Services Agreement dated August 27th, 2018.

Sincerely,

**Community Solutions Group,
a GAI Consultants, Inc.
Service Group**

Frank Bellomo, PLA
Senior Director, Landscape Architecture
Assistant Vice President

Ruth Perry, PLA
Project Manager

FB/RP/cl

Mr. Chris Caldwell
October 10, 2019
Project No. A190837.00

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