

CITY OF WINTER SPRINGS, FLORIDA  
MINUTES  
**PLANNING AND ZONING BOARD/LOCAL PLANNING AGENCY**  
REGULAR MEETING  
MARCH 6, 2019

**CALL TO ORDER**

The Regular Meeting of Wednesday, March 6, 2019 of the Planning and Zoning Board/Local Planning Agency was called to Order at 5:30 p.m. by Vice- Chairperson Kok Wan Mah in the Commission Chambers (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

**Roll Call:**

Vice-Chairperson Kok Wan Mah present  
Board Member Bart Phillips, present  
Board Member Kevin McCann, present  
Board Member James Evans, present  
Board Member Michael Ferrante, present  
Assistant to the City Clerk, Jessica Burnham, present

A moment of silence was followed by the Pledge of Allegiance.

No changes were made to the Agenda.

**REGULAR AGENDA – PART I**

**REGULAR**

**500. Office Of The City Clerk**

**The Office Of The City Clerk Requests That The Planning And Zoning Board/Local Planning Agency Hold An Election For The Position Of Chairperson For Calendar Year 2019.**

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**“I NOMINATE THE VICE CHAIR [KOK WAN MAH].” MOTION BY BOARD MEMBER McCANN. SECONDED BY BOARD MEMBER PHILLIPS. DISCUSSION.**

**VOTE:**

**BOARD MEMBER PHILLIPS: AYE**  
**BOARD MEMBER: McCANN: AYE**  
**BOARD MEMBER: EVANS: AYE**  
**BOARD MEMBER FERRANTE: AYE**  
**VICE-CHAIRPERSON MAH: AYE**  
**MOTION CARRIED.**

**501. Office Of The City Clerk**

**The Office Of The City Clerk Is Requests That The Planning And Zoning Board/Local Planning Agency Hold An Election For The Position Of Vice-Chairperson For Calendar Year 2019.**

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**“I WOULD LIKE TO NOMINATE KEVIN [McCANN].” MOTION BY BOARD MEMBER PHILLIPS. SECONDED BY CHAIRPERSON MAH. DISCUSSION.**

**VOTE:**

**BOARD MEMBER: McCANN: AYE  
BOARD MEMBER: EVANS: AYE  
BOARD MEMBER FERRANTE: AYE  
CHAIRPERSON MAH: AYE  
BOARD MEMBER PHILLIPS: AYE  
MOTION CARRIED.**

**AWARDS AND PRESENTATIONS**

**AWARDS AND PRESENTATIONS  
100. Not Used**

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**INFORMATIONAL AGENDA**

**INFORMATIONAL  
200. Not Used**

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**PUBLIC INPUT**

*Chairperson Mah opened “Public Input”.*

No one spoke.

*Chairperson Mah closed “Public Input”.*

## CONSENT AGENDA

### CONSENT

#### **300. Office Of The City Clerk**

**The Office Of The City Clerk Requests That The Planning And Zoning Board/Local Planning Agency Review And Approve The Tuesday, January 15, 2019 (Rescheduled From Wednesday, January 2, 2019) Planning And Zoning Board/Local Planning Agency Regular Meeting Minutes.**

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**REFERRING TO THE APPROVAL OF THE MINUTES FROM THE LAST MEETING “I MOVE THAT WE APPROVE THE MINUTES.” MOTION BY VICE-CHAIRPERSON McCANN. SECONDED BY BOARD MEMBER EVANS. DISCUSSION.**

### VOTE:

**BOARD MEMBER: EVANS: AYE**

**BOARD MEMBER FERRANTE: AYE**

**BOARD MEMBER PHILLIPS: AYE**

**CHAIRPERSON MAH: AYE**

**VICE- CHAIRPERSON McCANN: AYE**

**MOTION CARRIED.**

## PUBLIC HEARINGS AGENDA

### PUBLIC HEARINGS

#### **400. Community Development Department – Planning Division**

**The Community Development Department Requests That The Local Planning Agency/Planning And Zoning Board Hold A Public Hearing To Consider A Waiver For 677 Cayuga Drive, Located On The Southwest Corner Of Cayuga Drive And Saranac Drive.**

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Mr. Jim Resta, City Planner, Community Development Department, introduced the Agenda Item and gave a brief history of the property. Photographs of the concrete privacy wall were shown with additional comments.

Chairperson Mah inquired about any possible conflicts or issues with the local Homeowners Association (HOA). To which Mr. Resta answered, “It’s our understanding that they have been contacted, and there are no objections.”

Discussion then followed on the setbacks in the neighborhood, if the surrounding properties had been contacted, and the current concrete structure.

## **PUBLIC INPUT**

*Chairperson Mah opened “Public Input”.*

No one spoke.

*Chairperson Mah closed “Public Input”.*

**“I MAKE A MOTION THAT WE APPROVE ITEM ‘400’ FOR THE WAVIER.”  
MOTION BY BOARD MEMBER EVANS. SECONDED BY BOARD MEMBER  
PHILLIPS. DISCUSSION.**

### **VOTE:**

**BOARD MEMBER FERRANTE: AYE**

**BOARD MEMBER PHILLIPS: AYE**

**VICE-CHAIRPERSON McCANN: AYE**

**CHAIRPERSON MAH: AYE**

**BOARD MEMBER EVANS: AYE**

**MOTION CARRIED.**

## **REGULAR AGENDA – PART II**

REGULAR

**502. Not Used**

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## **600. REPORTS**

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Brief comments ensued on the Workshop schedule for the City Commission.

## **PUBLIC INPUT**

*Chairperson Mah opened “Public Input”.*


No one spoke.

*Chairperson Mah closed “Public Input”.*

## **ADJOURNMENT**

Chairperson Mah adjourned the Regular Meeting at 5:48 p.m.

*RESPECTFULLY SUBMITTED:*



JESSICA BURNHAM  
ASSISTANT TO THE CITY CLERK