

CITY OF WINTER SPRINGS, FLORIDA
MINUTES
TUSCAWILLA LIGHTING AND BEAUTIFICATION
DISTRICT ADVISORY COMMITTEE
REGULAR MEETING
JULY 18, 2018

CALL TO ORDER

The Regular Meeting of Wednesday, July 18, 2018 of the Tuscawillia Lighting and Beautification District Advisory Committee was called to Order by Chairperson Tom Vagnini at 5:28 p.m. in the East Training Room of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Chairperson Tom Vagnini, present
Vice-Chairperson Elaine Johnson, present via Telephone
Committee Member Terri Bivona, present
Committee Member Ellen Paul, present
Committee Member Kevin McCann, present
Assistant to the City Clerk Antonia DeJesus, present

A moment of silence was followed by the Pledge of Allegiance.

No changes were made to the Agenda.

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

INFORMATIONAL

200. Not Used

PUBLIC INPUT

Chairperson Vagnini opened “Public Input”.

Commissioner Kevin Cannon, PO Box 195698, Winter Springs, Florida: thanked the Tusawilla Lighting and Beautification District Advisory Committee Members for their service and noted, “You’re doing a great job.”

Chairperson Vagnini closed “Public Input”.

CONSENT

CONSENT

300. Office Of The City Clerk

The Office Of The City Clerk Is Requesting The Tusawilla Lighting And Beautification District Advisory Committee To Review And Approve The Wednesday, April 18, 2018 Tusawilla Lighting And Beautification District Advisory Committee Regular Meeting Minutes.

**REFERRING TO THE MINUTES OF THE LAST MEETING, “MOVE TO APPROVE.”
MOTION BY COMMITTEE MEMBER McCANN. SECONDED BY COMMITTEE
MEMBER PAUL. DISCUSSION.**

VOTE:

COMMITTEE MEMBER McCANN: AYE

CHAIRPERSON VAGNINI: AYE

COMMITTEE MEMBER BIVONA: AYE

COMMITTEE MEMBER PAUL: AYE

VICE-CHAIRPERSON JOHNSON: AYE

MOTION CARRIED.

CONSENT

301. Office Of The City Clerk

The Office Of The City Clerk Is Requesting The Tuscawilla Lighting And Beautification District Advisory Committee To Review And Approve The Thursday, May 17, 2018 Tuscawilla Lighting And Beautification District Advisory Committee Special Meeting Minutes.

“I MOVE TO APPROVE THE MINUTES.” MOTION BY COMMITTEE MEMBER McCANN. SECONDED BY VICE-CHAIRPERSON JOHNSON. DISCUSSION.

VOTE:

**VICE-CHAIRPERSON JOHNSON: AYE
COMMITTEE MEMBER McCANN: AYE
COMMITTEE MEMBER PAUL: AYE
CHAIRPERSON VAGNINI: AYE
COMMITTEE MEMBER BIVONA: AYE
MOTION CARRIED.**

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Not Used

REGULAR AGENDA

REGULAR

500. Community Development Department – Urban Beautification Division

The Community Development Department – Urban Beautification Division Requests That The Tuscawilla Lighting And Beautification District Advisory Committee Receive And Discuss Information Regarding Landscaping Maintenance And Improvements At Various Locations In The District.

Ms. Jennifer Hitchcock, City Arborist and Beautification Coordinator, Community Development Department, introduced the Agenda Item and referenced a PowerPoint presentation as she reviewed recent work completed throughout the Tuscawilla Lighting and Beautification District. Additional photographs were shown as Ms. Hitchcock explained current ongoing projects and their progress.

Much discussion followed on plant material and irrigation in various areas throughout Tuscawilla Lighting and Beautification District.

REGULAR

501. Community Development Department – Urban Beautification Division

The Community Development Department – Urban Beautification Division Requests That The Tusawilla Lighting And Beautification District Advisory Committee Receive And Discuss Budgetary Information Consisting Of The Year-To-Date Expense Report And The Fiscal Year 2019 Proposed Budget.

Ms. Kelly Balagia, Budget Analyst, Finance and Administrative Services Department, presented the Agenda Item and referenced two (2) financial documents. With additional comments, Ms. Balagia noted, “We’re pretty much right on budget.”

Discussion followed on the year-to-date budget expense report, the preference for more detail on the report, and how staff reviewed expenditures in reference to the budget.

Ms. Balagia then outlined some budget information for Fiscal Year 2018-2019 including the starting fund balances. Comments followed on Duke Energy bills, insurance for the fountains, and disaster aid.

On another note, Mr. Brian Fields, Director, Community Development Department, gave an update on staff’s research for an improved pump box for the fountains and noted various options. Ms. Hitchcock provided information for changing the lighting in the fountain basins followed by comments on safety concerns with the current lighting.

Brief discussion followed on lights out by the flagpole at the entrance to Winter Springs Boulevard and bubbles in the fountains as the result of a prank.

Committee Member Kevin McCann expressed his appreciation to the Committee and indicated that he would be moving on to serve as a new member on the Planning and Zoning Board/Local Planning Agency. Staff and Committee Members alike gave their gratitude to Committee Member McCann for his service.

Brief comments.

PUBLIC INPUT

Chairperson Vagnini opened “Public Input”.

Commissioner Kevin Cannon, PO Box 195698, Winter Springs, Florida: commented on a truck hitting a low hanging tree limb as well as other site distance obstructions due to plant material.

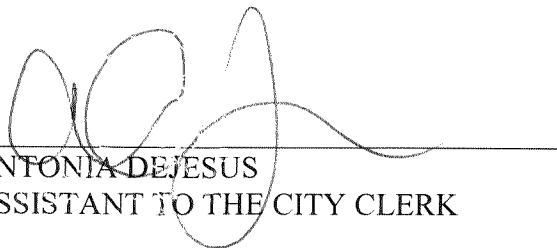
Chairperson Vagnini closed “Public Input”.

Remarks followed on suitable plant material that would not create a site distance issue.

ADJOURNMENT

Chairperson Vagnini adjourned the Regular Meeting at 6:56 p.m.

RESPECTFULLY SUBMITTED:



ANTONIA DEJESUS
ASSISTANT TO THE CITY CLERK

NOTE: These Minutes were approved at the Wednesday, October 17, 2018 Tusawilla Lighting and Beautification District Advisory Committee Regular Meeting.