

CITY OF WINTER SPRINGS, FLORIDA
MINUTES
**TUSCAWILLA LIGHTING AND BEAUTIFICATION
DISTRICT ADVISORY COMMITTEE**
REGULAR MEETING
OCTOBER 16, 2019

CALL TO ORDER

The Regular Meeting of Wednesday, October 16, 2019 of the Tuscawilla Lighting and Beautification District Advisory Committee was called to Order by Chairperson Tom Vagnini at 5:15 p.m. in the Commission Chambers of the Municipal Building (City Hall, 1126 East State Road 434, Winter Springs, Florida 32708).

Roll Call:

Chairperson Tom Vagnini, present
Vice-Chairperson Elaine Johnson, present
Committee Member Terri Bivona, present
Committee Member Ellen Paul, present
Committee Member Jesse Phillips, present
Assistant to the City Clerk Christian Gowan, present
Assistant to the City Clerk Tristin Motter, present

A moment of silence was followed by the Pledge of Allegiance.

Christian Gown, Assistant to the City Clerk, addressed a change that was made to the agenda: "There is going to be one item added to the Agenda, it will be 502 and it will just be a discussion on landscaping."

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

200. Not Used

PUBLIC INPUT

Chairperson Vagnini opened "Public Input".

No one spoke.

Chairperson Vagnini closed "Public Input".

CONSENT

300. Approval of Minutes from the Wednesday, July 24, 2019 (Rescheduled From July 17, 2019) Regular Meeting

REGARDING THE JULY 24, 2019 TUSCAWILLA LIGHTING AND BEAUTIFICATION DISTRICT ADVISORY COMMITTEE MINUTES, "I WILL MAKE THE MOTION TO APPROVE THE MINUTES." MOTION BY COMMITTEE MEMBER ELAINE JOHNSON. SECONDED BY CHAIRPERSON TOM VAGNINI

VOTE:

**COMMITTEE MEMBER BIVONA: AYE
VICE-CHAIRPERSON JOHNSON: AYE
COMMITTEE MEMBER PHILLIPS: AYE
CHAIRPERSON VAGNINI: AYE
COMMITTEE MEMBER PAUL: AYE
MOTION CARRIED.**

PUBLIC HEARINGS AGENDA

400. Not Used

REGULAR AGENDA

500. FY 2018-2019 YTD Expenditure Detail (9.30.19 Unaudited) and FY2019-2020 Adopted Budget

Ms. Kelly Balagia, Director, Finance Department discussed the unaudited recap of the 2018-2019 Fiscal year expenditure details. Ms. Balagia shared that all expenses fell within budget and invited questions.

Comments followed on a repair and a water leak adjustment that occurred.

Ms. Balagia discussed the 2020 Fiscal year budgets; informing the Committee of the RFP (Request for Proposal) that had been posted for landscaping and that the Bids for the maintenance contracts would be closing soon.

In addition Ms. Casey Howard, Director, IT & Administrative Services informed the Committee that staff sent out an addendum to the RFP with date changes due to the Monday, October 28th City Commission meeting being cancelled and advised recommendations will be brought to the City Commission during the Monday, November 18th meeting.

501. Discuss Grounding of Irrigation Lines

Mr. Kevin Maddox, Landscape Manager, Urban Beautification Division, IT & Administrative Services Department addressed the lightning protection for the irrigation lines that the Committee had requested. Discussion ensued on criteria, warranties, and options on what various companies could potentially do.

A suggestion was made to have an electrical contractor review the possible contracts. Mr. Maddox responded, "Yes, that is something we can definitely look into. Running the - suggested by an electrical contractor and see what their thoughts on it are."

502. ADD-ON: Discussion on Landscaping

Discussion on landscaping, maintenance of lighting, and lighting options, specifically around the fountains and the flagpole.

Committee Members thanked Mr. Maddox for the work on the fountains.

Mr. Jorge Ochoa, Account Manager, Brightview Landscape Service Inc., 4777 Old Winter Garden Road, Orlando, Florida thanked the Committee for the opportunity to do business with the City.

PUBLIC INPUT

Chairperson Vagnini opened "Public Input".

No one spoke.

Chairperson Vagnini closed "Public Input".

ADJOURNMENT

Chairperson Vagnini adjourned the Regular Meeting at 5:42 p.m.

RESPECTFULLY SUBMITTED:



TRISTIN MOTTER
ASSISTANT TO THE CITY CLERK

NOTE: These Minutes were approved at the January 15, 2020 Tuscawilla Lighting and Beautification District Advisory Committee Regular Meeting.